

Agenda for Community Grant Panel Monday, 28th November, 2022, 2.00 pm

Members of Community Grant Panel

Councillors: J Rowland (Chair), J Bailey, D Key, J Loudoun,
H Parr, G Pook and T Woodward

Venue: Council Chamber. EDDC Blackdown House, Honiton

Contact: Debbie Meakin dmeakin@eastdevon.gov.uk 01395
517540;

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(or group number 01395 517546)
18 November 2022

1 Public Speaking

Information on [public speaking is available online](#)

2 Minutes of the previous meeting (Pages 3 - 4)

To confirm the minutes of the previous meeting held on 31 August 2022.

3 Apologies

Cllr Tony Woodward

4 Declarations of Interest

Guidance is available online to Councillors and co-opted members on making
[declarations of interest](#)

5 Matters of Urgency

Information on [matters of urgency](#) is available online

6 Confidential or exempt items

To agree any items to be dealt with after the public (including the press) have
been excluded. There are no items which Officers recommend should be dealt
with in this way.

7 **Community Buildings Fund** (Pages 5 - 8)

Applications:

a) [Seachange Devon application](#) (Pages 9 - 21)

b) [Open Door Exmouth application](#) (Pages 22 - 34)

- c) Project Food application (Pages 35 - 44)
- d) Exmouth Stroke Survivors application (Pages 45 - 56)
- e) EX5 Alive application (Pages 57 - 71)
- f) Re:Store Axe Valley CIC application (Pages 72 - 83)
- g) Sidmouth Rotary application (Pages 84 - 94)
- h) Exeter Community Energy application (Pages 95 - 105)

Under the Openness of Local Government Bodies Regulations 2014, any members of the public are now allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed but it would be helpful if you could let the democratic services team know you plan to film or record so that any necessary arrangements can be made to provide reasonable facilities for you to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. You should take all recording and photography equipment with you if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting.

Members of the public exercising their right to speak during Public Speaking will be recorded.

[Decision making and equalities](#)

For a copy of this agenda in large print, please contact the Democratic Services Team on 01395 517546

EAST DEVON DISTRICT COUNCIL

Minutes of the meeting of Community Grant Panel held at online via Zoom on 31 August 2022

Attendance list at end of document

The meeting started at 10.01 am and ended at 10.20 am

88 Public Speaking

None.

89 Minutes of the previous meeting held on 9 March 2022

The minutes of the meeting held on the 9 March 2022 were agreed.

90 Declarations of Interest

None.

91 Matters of Urgency

None.

92 Confidential or exempt items

None.

93 Community Buildings Fund

The Panel considered two applications under the Community Buildings Fund.

Chardstock Community Shop

The existing village shop had been in danger of permanent closure. A local community group formed to take on the shop, raising significant funds to deliver the project. The application was to enable the community group to separate the shop from the dwelling attached, providing two access points to the shop as required, and to provide the necessary fire safety measures.

The Panel discussed the effort already put in by the local community to deliver the shop, which would include a post office facility. The shop would also serve as a social hub for the village.

The project was an excellent example of good practice that could be share with other community groups. The Panel felt that the grant should be offered with the inclusion of sharing that good practice with the Community Engagement and Funding Officer (CEFO). A successful completion was also required for the grant to be provided.

Dalwood Community Shop

The shop premises were leased from EDDC, with the lease recently renewed. A previous application for a grant had been made under the terms of the previous lease, and had been cancelled. The application before the Panel was a fresh application to extend the shop to include meeting space for small social groups in a café style.

Some questions were raised over the shortfall, AONB grant funding amount, and the quotes for work that were now significantly out of date. Work was still underway on covering the shortfall, and a contingency had been built in, which would go some way to covering any price increase on the works. The CEFO could obtain an update and request regular updates. She reminded the Panel that under the terms of the grant scheme, funding was released on production of receipts for works.

RECOMMENDED to Senior officers that:

1. The sum of £1,620.20 be made toward the project for Chardstock Community Shop from the Community Buildings Fund, subject to the applicants sharing their experience with the Community Engagement and Funding Officer, so that their good practice could be shared; and to the successful completion of the separation of the shop from the private dwelling;
1. The sum of £4k be made towards the project for the Dalwood Community Shop from the Community Buildings Fund, subject to regular updates on the funding shortfall.

Attendance List

Councillors present:

J Rowland (Chair)

J Bailey

D Key

H Parr

G Pook

Officers in attendance:

Jamie Buckley, Community Engagement and Funding Officer

Debbie Meakin, Democratic Services Officer

Councillor apologies:

J Loudoun



Report to: Community Grant Panel

Date of Meeting 28 November 2022

Document classification: Part A Public Document

Exemption applied: None

Review date for release n/a

Community Buildings Fund

Report summary:

East Devon District Council has an Action on Poverty Fund. This gives out grants of up to £5,000 to projects that help work towards the aims outlined in our Poverty Reduction Strategy.

The first closing date for this financial year has now passed, decisions need to be made on the applications received. The Community Grants Panel has the authority to make decisions on those applications and on the guidance for the fund.

Is the proposed decision in accordance with:

Budget Yes No

Policy Framework Yes No

Recommendation:

- (1) That the Community Grant Panel consider the applications to the Action on Poverty Fund and make decisions on whether to give them the grant they are requesting.
- (2) That the Community Grant Panel consider whether they wish to amend the percentage of match funding that must be gained and / or the percentage of that match funding that must be in place for applications to the Action on Poverty Fund to be eligible.
- (3) That the Community Grant Panel consider moving the second closing date for this fund from 30 January 2023 to 15 February 2023.
- (4) That the Community Grant panel consider whether they give permission for the Community Engagement and Funding Officer, in discussion with the Chair of the Panel, to amend the guidance / application form for the fund following this first round of applications. This will not change the rules of the fund, just give further clarification and examples where needed.

Reason for recommendation:

The Community Grant Panel has the authority to make decisions on the Action on Poverty Fund applications.

Officer: Jamie Buckley, Community Engagement and Funding Officer, 01395 517569
 jbuckley@eastdevon.gov.uk

Portfolio(s) (check which apply):

- Climate Action and Emergency Response
- Coast, Country and Environment
- Council and Corporate Co-ordination
- Democracy, Transparency and Communications
- Economy and Assets

- Finance
- Strategic Planning
- Sustainable Homes and Communities
- Tourism, Sports, Leisure and Culture

Equalities impact Low Impact

Climate change Medium Impact

Risk: Low Risk;

Links to background information

[East Devon Action on Poverty Fund - Overview - East Devon](#)

[Poverty Reduction Strategy - East Devon](#)

Link to [Council Plan](#)

Priorities (check which apply)

- Better homes and communities for all
 - A greener East Devon
 - A resilient economy
-

Report in full

1. Background

For the financial year 2022/2023, East Devon District Council has an Action on Poverty Fund. There are two closing dates each year, to allow for more timely decisions on grants. Currently the fund will only be open to applications in 2022/2023, with the second closing date on 30 January 2023.

2. Applications

2.1 Contained within this report are the first applications to that fund. I have done an initial eligibility check and have made sure that each of those applications is complete.

2.2 The applications within this report for this panel to decide on are:

- A. Seachange Devon are applying for £2,065 for a project to run Let's Cook for Health family / community sessions in Littleham in Exmouth. They have all the remaining funding in place.
- B. Open Door Exmouth are applying for £3,010.80 for a project to expand their community café to Saturdays, and to equip staff and volunteers to better support people with financial worries. They have all the remaining match funding in place.
- C. Project Food are applying for £4,276 for a project to encourage people in financial need with mental health issues to take part in farm activities and healthy eating. They have all the remaining match funding in place.
- D. Exmouth Stroke Survivors are asking for £1,750 for a project to set up a community café in Littleham in Exmouth. They have all the remaining match funding in place.

- E. EX5 Alive in Cranbrook are asking for £4,950 to allow them to set up a community hub at the Younghayes Centre in the town. They have a shortfall of £120 which they have plans in place to raise.
- F. Re:Store Axe Valley CIC are asking for £5,000 to help them deliver Christmas hampers to families in need in the Axe Valley. They have over 70% of their match funding in place and have plans in place for raising the rest.
- G. Sidmouth Rotary are applying for £5,000 to help them deliver Christmas hampers to families in need in the Sid Valley. They have 72% of their match funding in place and have plans in place for raising the rest.
- H. Exeter Community Energy (ECoE) are applying for £5,000 to help them deliver an energy, debt and money advice project to East Devon residents. They have 70% of the rest of the money they need for the project in place, and have applied for a separate grant to provide the remaining 30%.

If all these applications were successful we would be giving out a total of £31,051.80.

2.3 There is enough money available in the fund to fund all these applications if Councillors wish to do so, with a significant amount still available for applications received by the second closing date. We currently have over £76,000 in the fund. Unfortunately as I was seconded full time to work on the council's Homes for Ukraine response and then was off work due to Coronavirus I did not have the time to publicise the fund or encourage applications as extensively as I normally would.

2.4 Three applications were received that are not being brought forward to Councillors for decision, the main reasons for this for those three applications were:

- The project wasn't eligible, as it was to give out cash to beneficiaries.
- The project didn't have the required match funding.
- The application form was incomplete and despite working with the organisation, their application continued to lack a lot of the required information.

3. Further matters for decision

3.1 One thing Councillors wished to re-consider following the first tranche of applications included in this report were the requirements for:

- Each project to gain a minimum of 50% of the funding for the project from sources other than our Action on Poverty Fund. This was to help make sure that our limited funding could help more projects to happen.
- Of that minimum of 50% match funding, the requirement for the organisation to already have a minimum of 70% of that funding in their bank or promised to them. The main reasons for this were:
 - to make sure the money was actually given to projects that would happen, and we didn't allocate £5,000 to a project that was never able to happen. If we were to allocate £5,000 to a project that never happened this could mean other projects that would happen could lose out – as funding is limited and we are currently only running this fund for a year.
 - to make sure that the project is completed within the required 12 month timescale.

3.2 Councillors to consider whether to move the second closing date for this fund from 30 January 2023 to 15 February 2023. This would be to allow applicants a couple more weeks after Christmas to fill in and submit their applications.

3.3 Councillors to decide whether they give permission for the Community Engagement and Funding Officer, in discussion with the Chair of the Panel, to amend the guidance / application form for the fund following this first round of applications. This will not change the rules of the fund, just give further clarification and examples where needed. In particular this would be giving guidance on how and when to submit evidence of costs.

Financial implications:

The financial implications are as contained within the report.

Legal implications:

There is no direct comment to be made in relation to this report, each and any individual issue will need to be considered as it arises. Consideration does need to be given to whether a grant is a true grant or a contract for services as this has implications with regard to VAT and procurement, advice has been provided in this regard previously.



East Devon Action on Poverty Fund

Data Protection

Any personal information which you provide will be held and used by East Devon District Council for the purpose of your grant application. Your information will be held temporarily by SNAP Surveys Ltd who provide the software used for the application. Your information may also be shared within East Devon District Council for the purposes of carrying out our lawful functions. Otherwise your personal information will not be disclosed to anybody outside East Devon District Council without your permission, unless there is a lawful reason to do so, for example disclosure is necessary for crime prevention or detection purposes. Your information will be held securely and will not be retained for any longer than is necessary. There are a number of rights available to you in relation to our use of your personal information, depending on the reason for processing.

Further detail about our use of your personal information can be found in the relevant Privacy Notices which can be accessed online: <http://eastdevon.gov.uk/privacy>

SNAP Surveys Ltd Privacy Policy: <https://www.snapsurveys.com/survey-software/privacy-policy-uk>

Confirmations

1. Please select the box below to confirm that you've read and understood the online guidance, terms and conditions for our East Devon Action on Poverty scheme and agree to abide by all the requirements, terms and conditions of the grant. You won't be able to fill in the application form without confirming this.



2. Please select the box below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is classed as confidential or protected under data protection legislation and policies it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>



A. Checklist

3. If you answer 'No' to any of the following questions you are not eligible for this funding:

	Does not apply		
	Yes	No	Yes
Do less than 25% of the beneficiaries of your project live outside East Devon?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are you a properly constituted not for private profit organisation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If your project is working with vulnerable people do you have a Safeguarding Policy and appropriately trained staff/volunteers?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you have a constitution and a minimum of two wholly unrelated trustees / directors and your own separate bank account, with a minimum of two wholly unrelated signatories?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are you applying for a maximum of 50% of the total costs of your project?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you have at least 70% of your match funding (funding from other sources) in place?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Does your project meet one or more of the aims of our Poverty Strategy and Action Plan:

<https://eastdevon.gov.uk/council-and-democracy/council-business/poverty-reduction-strategy/about-the-poverty-reduction-strategy/>

Are you applying to us for funding of between £500 and £5,000?

Do you have one written quotation if the total cost of your project is under £5,000, three written quotes (if possible) if it is between £5,000 and £100,000, or five written quotes (if possible) if it is over £100,000?

Would any grant money awarded be able to be spent and claimed within 12 months of receiving a grant offer letter in around December 2022?

4. If you answer 'Yes' to any of the following questions you are not eligible for this funding:

	Yes	No	Does not apply
Is your project for ongoing costs?	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Has your project previously had any funding from East Devon District Council? For example from Crowdfund East Devon, our Coronavirus Community Food Fund, or our Small Community Grants.

B. About your organisation

5. The name of your organisation:

Seachange Devon

6. Is your not for private profit organisation:

- A parish council
- A properly constituted voluntary or community group
- A Charity registered with the Charities Commission
- A Community Interest Company registered with Companies House
- Other properly constituted and not for private profit organisation, please describe below:

7. Your position within the organisation:

Volunteering Project Development Manager

8. Postal address of your organisation:

East Budleigh Road, Budleigh Salterton, Devon. EX9 6HF

9. Email address of your organisation:

help@seachangedevon.org

10. Web address of your organisations website (if you have one):

www.seachangedevon.org

C. About you

11. Your name:

[REDACTED]

12. Your email address, if different to the email address of your organisation above:

[REDACTED]

13. Describe the project, item or activity for which the funding will be used:

This should be a minimum of 100 words.

Please send any pictures, quotes, photos and videos by email to jbuckley@eastdevon.gov.uk or by post to Jamie Buckley, Community Engagement and Funding, East Devon District Council, Blackdown House, Border Road, Heathpark Industrial Estate, Honiton, EX14 1EJ.

Let's Cook for Health Family Community Cooking is a project based in the Littleham area of Exmouth, East Devon that includes conversations about diet, family meals on a budget and a short talk by different local community groups on what support is on offer in the area. Staff and volunteers will support people in the community to cook healthy food for all the family and then share lunch together. During the sessions we will cover different aspects of healthy lifestyle such as exercise, relaxation and mindfulness etc. The aim of the project is to improve the social, mental and physical wellbeing of families in the community on low income, who may suffer mild mental health issues, feel isolated or be going through a tough time and will benefit from being part of a social group all learning cooking skills together. The sessions provide a warm, inclusive and friendly group environment providing an opportunity to share ideas, socialise and eat together. The funding will be used to purchase ingredients and equipment for cooking, venue hire and expenses for volunteers along with costs of facilitating the sessions.

14. Why do you want to carry out this project and what difference will it make? How do you know this is needed? Who and how have you consulted?

This must be a minimum of 100 words, if it is not, your application will be returned to you.

Littleham (Exmouth) is a ward within Exmouth which has high health inequalities including many within young families. We want to provide our Let's Cook for Health Family Community sessions so that we can address these inequalities, give the community the tools to make better health choices and provide much needed support in this area of Exmouth. We recently supported the organisation of a health and wellbeing event with 2 local GPs in the Littleham area to showcase the range of services / activities that is on offer locally and affordable. This event was a great success, and we conducted a survey of those that attended which evidenced that there is a large need for direct community support such as our Let's Cook for Health Family Community Cooking project. We have good links with the GP's and local primary school, and we know from consulting with them that this project would be a great benefit to families in this area. We would work with these partners and Leisure East Devon (who are already placed in the school) to ensure that those in need of this type of support are signposted to the community sessions and we reach those most in need. This project will make a lasting difference on several levels 1. Cooking and eating together promotes positive social interaction and can lead to new friendships thereby overcoming isolation. 2. Learning how to cook healthy meals on a budget encourages positive mental, emotional and physical health. 3. Through the project we encourage volunteering which has been shown to improve confidence, self-esteem, a sense of community belonging and new skills that are transferable. 4. In some cases this is the only proper meal participants may be receiving in their week. 5. Participants will have access to help from a variety of community groups who will engage with them during the sessions.

15. How will your project, item or activity help meet the aims of our Poverty Strategy?

Write in all of the specific actions / aims from the wording of the Strategy and / or Action Plan that are relevant to your project / activity, and tell us how your project / activity helps meet those aims. If your answer does not contain this information, your application will be returned to you.

Poverty Strategy: <https://eastdevon.gov.uk/council-and-democracy/council-business/poverty-reduction-strategy/about-the-poverty-reduction-strategy/>

Our project will help meet Objective 1 (Helping people on low incomes to maximise their income and minimise their costs building financial resilience and reducing indebtedness) by teaching those participating to meal plan and cook healthy meals on a budget. This will maximise income and support financial resilience. We will meet Objective 2 (Strengthening families and communities, including supporting groups of people that are more likely to experience poverty) by supporting those who have health inequalities and live in poverty in the Littleham area of Exmouth, East Devon. Through the project we encourage volunteering which has been shown to improve confidence, self-esteem, a sense of community belonging and new skills that are transferable. This will support Objective 3 (Promoting an inclusive economy by raising skills and improving access to a range of employment opportunities for people on low incomes). We will meet Objective 5 (Improving health outcomes for people on low incomes) through the overall aims of the project which will improve access to support, signpost to other support networks and teach families how to cook healthy on a budget whilst also improving mental and physical health.

16. If your application was successful, when do you think you would:

Please bear in mind that decisions will not be made until the end of November 2022

Start work on the project /
item / activity: February
2023

Spend the East Devon
Action on Poverty grant:
This must be within 12
months of finding out you
have been successful in
your application. April 2023

E. The costs of your project

17. Every project needs to include a written quotation from at least one contractor / supplier / provider. If the total cost of the project / activity is under £5,000 you must provide one written quotation. If the total cost of the project is over £5,000 but less than £100,000 you must get a minimum of three written quotations, or detail why this is not possible e.g. only one supplier that can do the project. If your project costs are over £100,000 you must provide five written quotations, or detail why this isn't possible. Have you done this and will include it as part of your application?

Please note that this is for the total cost of your project, and not based on the amount you are applying for from us. If you are purchasing items, the quotations could be copies of websites where you can purchase the items, detailing quality and cost.

- Yes - please detail as part of question 19 and send written quote(s) by email to jbuckley@eastdevon.gov.uk or by post to Jamie Buckley, Community Engagement and Funding, East Devon District Council, Blackdown House, Border Road, Heathpark Industrial Estate, Honiton, EX14 1EJ.
- No - you need to do this before submitting your application

18. Can your organisation claim VAT back on what you spend on this project / activity?

- Yes - submit project costs not including VAT below (nett)
- No - submit project costs including VAT below (gross)

19. Please tell us about the costs and funding for your project:

Total cost of project / item 4216.02
/ activity:

Please tell us how you've arrived at this cost:

Amount of money you are applying for from our Action on Poverty Fund: This must be between £500 and £5,000, and a maximum of 50% of your total project / activity costs.

Ongoing ingredients at £600, Pantry box at £40, Pantry box ingredients at £95, Venue hire at £120, Travel and vol expense at £120, information leaflets at £200, Equipment and utensils at £453.56, Pan set at £75.99, Misc at £60, Facilitator costs on session at £300, facilitator costs planning and prep at £676.92, Activity development and volunteer costs £1174.55 and marketing costs at £300.

2065

20. Match funding

50% of the funding for your project must come from elsewhere, and you should have at least 70% of your match funding confirmed before applying to us. Tell us about:

any contribution from your organisation, and how it has been raised:

We have secured match funding of £2151.47 towards this project to cover the facilitator planning and preparation costs, the activity development and volunteer costs and marketing costs. This has been secured via a pledge we have from a long-term funder who has contributed towards the salary costs of some of the staff team.

From the Postcode Lottery

Please see above, £2151.47 has been secured.

confirmed funding from other grants providers: Please tell us the amounts, name of the grant and name of the funding provider.

n/a

any grants you have applied for from other grants providers but have not yet had decisions on: Please tell us the amounts, name of the grant and name of the funding provider.

We have to secure £2064.55 towards this project to make it happen which we are approaching yourselves for.

what money you have left to raise (shortfall), if any, and how you intend to raise it:

I confirm that:

- I am authorised to sign on behalf of the above named organisation and that any funding will not benefit any individual or private business and will only be used for the purposes specified;
- This East Devon Action on Poverty grant will be used for the purpose outlined in the application form, by the deadline specified and any unspent / uncommitted monies will be returned to East Devon District Council promptly.
- That I / we will provide East Devon District Council with a statement of how the funding has benefited the organisation / local community, photographs / videos and copies of invoices / receipts for the expenditure of the grant amount. Please see the guidance for details of what we require.
- That I / we acknowledge and understand that approval of any grant relating to this application does not commit the council to ongoing funding.
- I / we agree to all other terms, conditions and requirements of the funding.

Name: [REDACTED]

Date: 23rd August 2022

Thanks for your application. Please click on the 'submit' button below to send it to us.

Breakdown of cooking utensil costs



Tefal
Tefal Everyday IH201640 Mini Induction Hob - Black
 ★★★★★ (1718) (4.5 out of 5 stars)
£62 (incl. VAT)
 Add to basket

Delivery: 2-3 working days, £4.99 (incl. VAT)
 Add to basket

Gift Finance: Monthly instalments from £10.99

Induction hobs x 4 = £248



Set of 6 x 12" (300mm) Beechwood Wooden Spoon, Ideal for Baking, Decorating, Engraving Made in the EU. TradeDirect®
 ★★★★★ (1485) (4.9 out of 5 stars)
 Add to basket

£6.75
 & FREE Returns
 Note: This item is eligible for FREE Click and Collect without a minimum order subject to availability. Details
 Save 10% from £6.75 & FREE Delivery on your first eligible order to UK or Ireland
 Material: Wood
 Brand: TradeDirect
 Style: Cooking
 Number of items: 1

Set of wooden spoons = £6.75p



Hand Mixer Electric, Keenstone Multi-Speed Hand Mixer with Beaters/Dough Hooks/Whisk, Turbo and Eject Button
 Visit the Keenstone Store
 ★★★★★ (285) (4.8 out of 5 stars)
 Prime Store | In Hand Mixers

-40% £11.99
 (incl. VAT)
 & FREE Returns
 Note: This item is eligible for FREE Click and Collect without a minimum order subject to availability. Details
 Colour Name: Hand Mixer/White
 Brand: Keenstone
 Colour: Hand Mixer/White
 Material: Stainless Steel
 Number of items: 1
 Speeds: 6
 Power: 300 watts
 Message

Electric hand mixer = £11.99

Shopping Basket

Price



AmazonCommercial Stainless Steel & Silicone Non-Stick Coated Whisk, 30.5 cm

£6.61

In stock

This will be a gift. Learn more

Style Name: Non-Stick Coated

Size Name: 30.5 cm

Qty: 3

Update

Save for later

See more like this

Subtotal (3 items): £19.83

3 hand whisks = £19.83p



Set of 4 Premium Stainless Steel Mixing Bowls - Sizes 1.2L, 2.3L, 4L & 6.5L - Nesting for Space Saving Storage, Ideal for Cooking, Baking, Prepping.

Brand: Generic

★★★★★ - 77 ratings

£15.99

& FREE Returns

Note: This item is eligible for FREE Click and Collect without a minimum order subject to availability. [Details](#)

New (2) from £15.99 & FREE Delivery on your first eligible order to UK or Ireland.

Mixing bowl set at £15.99 x 2 = £31.98p



Utensil set

By Russell HobbsRHS10028

Cost = £25.51 x 2 = £51.02



TRENDS Home, 19-Pc Premium Kitchen Knife Block Set with Bonus Extras. This Set of Kitchen Knives with Block is All You Need in Your Kitchen. Ideal Knife Set for Gifts.

Visit the TRENDS Store
★★★★☆ - 3,471 ratings

£79.00

& FREE Returns

Note: This item is eligible for FREE Click and Collect without a minimum order subject to availability. Details
Size Name: 19 Pc Knife Set with Block

Knife set = £79.00

Delivery = £4.99

Total for equipment / utensils = 453.56p

Pan set

ask to results



Tower Cerastone T81276 Forged 5 Piece Pan Set with Non-Stick Coating and Soft Touch Handles, 18/20/22 cm Saucepans and 20/28 cm Frying Pans, Graphite

Visit the Tower Store
★★★★☆ - 2,200 ratings

-20% £75.99

RRP: £94.99

& FREE Returns

Cost = £75.99

Pantry Box Contents

Herbs & Spices

Cinnamon

Chilli powder

Coriander

Cumin

Ginger

Nutmeg

Paprika

Oregano

Mixed herbs

Salt

Ground black pepper

Basil

Curry powder

£32

Other Store Cupboard

Coffee

Tea

Custard Powder

White wine vinegar

English mustard

Bottle sunflower oil

Veg stock cubes

Tomato paste

£40

Tins:

1-2 tins tomatoes

£1.00

Baking

Self-raising flour

Plain Flour

Granulated sugar

Dark brown soft sugar

Golden Syrup

Black treacle

Baking powder

Yeast granules

Icing sugar

£22

Total: £95



East Devon Action on Poverty Fund

Data Protection

Any personal information which you provide will be held and used by East Devon District Council for the purpose of your grant application. Your information will be held temporarily by SNAP Surveys Ltd who provide the software used for the application. Your information may also be shared within East Devon District Council for the purposes of carrying out our lawful functions. Otherwise your personal information will not be disclosed to anybody outside East Devon District Council without your permission, unless there is a lawful reason to do so, for example disclosure is necessary for crime prevention or detection purposes. Your information will be held securely and will not be retained for any longer than is necessary. There are a number of rights available to you in relation to our use of your personal information, depending on the reason for processing.

Further detail about our use of your personal information can be found in the relevant Privacy Notices which can be accessed online: <http://eastdevon.gov.uk/privacy>

SNAP Surveys Ltd Privacy Policy: <https://www.snapsurveys.com/survey-software/privacy-policy-uk>

Confirmations

1. Please select the box below to confirm that you've read and understood the online guidance, terms and conditions for our East Devon Action on Poverty scheme and agree to abide by all the requirements, terms and conditions of the grant. You won't be able to fill in the application form without confirming this.



2. Please select the box below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is classed as confidential or protected under data protection legislation and policies it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>



A. Checklist

3. If you answer 'No' to any of the following questions you are not eligible for this funding:

	Yes	No	Does not apply
Do less than 25% of the beneficiaries of your project live outside East Devon?	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Are you a properly constituted not for private profit organisation?	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
If your project is working with vulnerable people do you have a Safeguarding Policy and appropriately trained staff/volunteers?	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you have a constitution and a minimum of two wholly unrelated trustees / directors and your own separate bank account, with a minimum of two wholly unrelated signatories?	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Are you applying for a maximum of 50% of the total costs of your project?	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you have at least 70% of your match funding (funding from other sources) in place?	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Does your project meet one or more of the aims of our Poverty Strategy and Action Plan:

<https://eastdevon.gov.uk/council-and-democracy/council-business/poverty-reduction-strategy/about-the-poverty-reduction-strategy/>

Are you applying to us for funding of between £500 and £5,000?

Do you have one written quotation if the total cost of your project is under £5,000, three written quotes (if possible) if it is between £5,000 and £100,000, or five written quotes (if possible) if it is over £100,000?

Would any grant money awarded be able to be spent and claimed within 12 months of receiving a grant offer letter in around December 2022?

4. If you answer 'Yes' to any of the following questions you are not eligible for this funding:

	Yes	No	Does not apply
Is your project for ongoing costs?	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Has your project previously had any funding from East Devon District Council? For example from Crowdfund East Devon, our Coronavirus Community Food Fund, or our Small Community Grants.

B. About your organisation

5. The name of your organisation:

Open Door Exmouth

6. Is your not for private profit organisation:

- A parish council
- A properly constituted voluntary or community group
- A Charity registered with the Charities Commission
- A Community Interest Company registered with Companies House
- Other properly constituted and not for private profit organisation, please describe below:

7. Your position within the organisation:

Chief Executive Officer

8. Postal address of your organisation:

Open Door Exmouth Church Street Exmouth EX8 1PE

9. Email address of your organisation:

info@opendoorexmouth.org.uk

10. Web address of your organisations website (if you have one):

www.opendoorexmouth.org.uk

C. About you

11. Your name:

[REDACTED]

12. Your email address, if different to the email address of your organisation above:

[REDACTED]

13. Describe the project, item or activity for which the funding will be used:

This should be a minimum of 100 words.

Please send any pictures, quotes, photos and videos by email to jbuckley@eastdevon.gov.uk or by post to Jamie Buckley, Community Engagement and Funding, East Devon District Council, Blackdown House, Border Road, Heathpark Industrial Estate, Honiton, EX14 1EJ.

The funding will be used to extend our services as a six-month pilot by increasing opening times to provide a supportive space across the week including Saturdays. We will offer low-cost food as well as free meals, laptop and internet access, access to free food from the community fridge and baby items from the Baby Bank. We will use the funding to improve and extend our support services by training our support staff and volunteers in understanding how fuel poverty impacts mental health and in 'Financial First Aid' so the team are better equipped at supporting people with financial worries.

14. Why do you want to carry out this project and what difference will it make? How do you know this is needed? Who and how have you consulted?

This must be a minimum of 100 words, if it is not, your application will be returned to you.

Our Community Café currently opens 3 days/week. This year we have seen a 32% increase in 1:1 support visits and 41% increase in free meals due to poverty, compared to pre-Covid (2019). Our Community Fridge has received 1514 visits (15 people each day), giving away 9,616 kg of food. 51% more people are using our laundry and shower services, particularly homeless individuals. Our service users tell us regularly that they wish we were open more. There are no other support services available on Saturdays which we have identified as a gap for working individuals who are struggling with hidden poverty.

15. How will your project, item or activity help meet the aims of our Poverty Strategy?

Write in all of the specific actions / aims from the wording of the Strategy and / or Action Plan that are relevant to your project / activity, and tell us how your project / activity helps meet those aims. If your answer does not contain this information, your application will be returned to you.

Poverty Strategy: <https://eastdevon.gov.uk/council-and-democracy/council-business/poverty-reduction-strategy/about-the-poverty-reduction-strategy/>

Objective 1 - Helping people on low incomes to maximise their income and minimise their costs, building financial resilience, and reducing indebtedness Our support staff and volunteers will support local residents by identifying entitlements to benefits. By increasing our opening times across the week, more people can benefit from this support. The team can signpost and refer people in financial hardship to funds and schemes that can improve financial situations. Food poverty is addressed by offering access to the Community Fridge across the week as well as low-cost and free meals. We work closely with Exmouth Food Bank and can continue to make referrals as well as provide emergency food parcels on Saturdays when the Food Bank is not available. Our support team will be trained in 'Financial First Aid' and will access resources and information from 'The Money Course' to support people with financial worries. Objective 2 - Strengthening families and communities, including supporting groups of people that are more likely to experience poverty By providing an increase in services across the week, we will be looking to expand our volunteering team providing an increase in opportunities for people to connect and give back to their community, with a focus on supporting those

16. If your application was successful, when do you think you would:

Please bear in mind that decisions will not be made until the end of November 2022

Start work on the project item / activity:

Spend the East Devon Action on Poverty grant: This must be within 12 months of finding out you have been successful in your application.

E. The costs of your project

17. Every project needs to include a written quotation from at least one contractor / supplier / provider. If the total cost of the project / activity is under £5,000 you must provide one written quotation. If the total cost of the project is over £5,000 but less than £100,000 you must get a minimum of three written quotations, or detail why this is not possible e.g. only one supplier that can do the project. If your project costs are over £100,000 you must provide five written quotations, or detail why this isn't possible. Have you done this and will include it as part of your application?

Please note that this is for the total cost of your project, and not based on the amount you are applying for from us. If you are purchasing items, the quotations could be copies of websites where you can purchase the items, detailing quality and cost.

- Yes - please detail as part of question 19 and send written quote(s) by email to jbuckley@eastdevon.gov.uk or by post to Jamie Buckley, Community Engagement and Funding, East Devon District Council, Blackdown House, Border Road, Heathpark Industrial Estate, Honiton, EX14 1EJ.
- No - you need to do this before submitting your application

18. Can your organisation claim VAT back on what you spend on this project / activity?

- Yes - submit project costs not including VAT below (nett)
- No - submit project costs including VAT below (gross)

19. Please tell us about the costs and funding for your project:

Total cost of project / item / activity: £6,021.60

Please tell us how you've arrived at this cost:

See attached information detailing costs

Amount of money you are applying for from our Action on Poverty Fund: This must be between £500 and £5,000, and a maximum of 50% of your total project / activity costs.

£3,010.80

20. Match funding

50% of the funding for your project must come from elsewhere, and you should have at least 70% of your match funding confirmed before applying to us. Tell us about:

any contribution from your organisation, and how it has been raised:

£3000 Souter Charitable Trust

confirmed funding from other grants providers: Please tell us the amounts, name of the grant and name of the funding provider.

any grants you have applied for from other grants providers but have not yet had decisions on: Please tell us the amounts, name of the grant and name of the funding provider.



what money you have left to raise (shortfall), if any, and how you intend to raise it:

£10.80 from our own reserves.
We will be applying to the Growing Communities Fund from Devon County Council to keep the project going if needed.

I confirm that:

- I am authorised to sign on behalf of the above named organisation and that any funding will not benefit any individual or private business and will only be used for the purposes specified;
- This East Devon Action on Poverty grant will be used for the purpose outlined in the application form, by the deadline specified and any unspent / uncommitted monies will be returned to East Devon District Council promptly.
- That I / we will provide East Devon District Council with a statement of how the funding has benefited the organisation / local community, photographs / videos and copies of invoices / receipts for the expenditure of the grant amount. Please see the guidance for details of what we require.
- That I / we acknowledge and understand that approval of any grant relating to this application does not commit the council to ongoing funding.
- I / we agree to all other terms, conditions and requirements of the funding.

Name: [REDACTED]

Date: 28.09.22

Thanks for your application. Please click on the 'submit' button below to send it to us.

Open Door Exmouth application

Full answer to question 15:

Objective 1 - Helping people on low incomes to maximise their income and minimise their costs, building financial resilience, and reducing indebtedness Our support staff and volunteers will support local residents by identifying entitlements to benefits. By increasing our opening times across the week, more people can benefit from this support. The team can signpost and refer people in financial hardship to funds and schemes that can improve financial situations. Food poverty is addressed by offering access to the Community Fridge across the week as well as low-cost and free meals. We work closely with Exmouth Food Bank and can continue to make referrals as well as provide emergency food parcels on Saturdays when the Food Bank is not available. Our support team will be trained in 'Financial First Aid' and will access resources and information from 'The Money Course' to support people with financial worries. Objective 2 - Strengthening families and communities, including supporting groups of people that are more likely to experience poverty By providing an increase in services across the week, we will be looking to expand our volunteering team providing an increase in opportunities for people to connect and give back to their community, with a focus on supporting those experiencing poverty. Objective 4 - Addressing the high cost of housing, improving housing conditions, and reducing homelessness Our café provides a warm, safe, supportive space during the day; we see many single elderly individuals as well as homeless people and rough sleepers. By extending our services, more people can benefit from a warm space, receive support, access laundry facilities, showers and be referred to agencies such as East Devon's Housing Outreach Team. Objective 5 - Improving health outcomes for people on low incomes We currently provide free meal gift cards for families during school holidays. We will extend this by working with other agencies to provide further meal gift cards for families (adults and children) to access hot food on Saturdays. Over the Christmas period we will be distributing further meal gift cards through Exmouth Food Bank. Our team will receive training by National Energy Action to understand the links between fuel poverty on mental health so that they are able to appropriately support those who are struggling with the impact of fuel poverty. We will be attending Adult Mental Health Multi-Agency meetings to share and refer concerns.

Open Door Exmouth application

Queries and answers to those queries

Query 1: So this grant funding application is to provide money towards a project that will enable you to open up on Saturdays, and also to provide financial first aid training and impact of fuel poverty on mental health training? However, the costs you have listed are: £1527: Staff and Volunteer Training: Financial First Aid (15 people) and Fuel Poverty & Mental Health (5 people) £225: Money Course resources to use in-house £1000: 50kg weekly delivery of FareShare food for Community Fridge £650: Cost of providing 130 x £5 Meal Gift Cards £1078: Counter top chiller and heated unit for cafe plus installation £2892: Staff costs for additional hours to open Cafe on a Saturday (2 staff members working 5 hours each over 6 months) £572: Gas and electric additional cost for opening on Saturdays based on current usage. If some of this is for ongoing costs / for things you are already doing it wouldn't be eligible.

Answer:

Training and budgeting resources:

We do not offer any financial first aid support currently and the team have not had the mental health/fuel poverty training before. The Financial First Aid Course is a set amount of £325 for up to 15 people so I would have opened this up to the team whether they worked on Saturdays or not. However, I can change this to reflect a per/person costing and allocate this just to Saturday staff and volunteers (2 staff and 6 support volunteers = £151 + £76.80 training time = £227.80

Regarding Fuel Poverty/Mental Health training, we have not received this training before but have included this as we are responding to the current cost-of-living situation and believe this will equip our team as they meet increasing need on Saturdays. Because our support team volunteer during the week too, it would be impossible to say that they could only apply this training on a Saturday. I can reduce this training to 2 staff and 6 support volunteers (as above) so the training would be £96 x 7 = £672 + £76.80 training time = £748.80

The budgeting resources are brand new to us and never been used before; they will be used on Saturdays but could also be used during the week too.

Community Fridge Additional food

The Community Fridge is already running but there is not enough food to keep the fridge stocked for people in need who access the café on Saturdays. This cost means we can purchase food from FareShare to meet need on Saturdays.

Chilled Counter Unit and Heated Display Unit plus installation

Saturday openings mean we need to run differently than we do in the week as we have budgeted for a partial rather than full staff team. This means items such as a heated display cabinet and chiller, enable us to prepare and provide a selection of hot and cold food without the cost of a third staff member in the kitchen. Inevitably this will benefit us during the week too, but the purchase is specifically designed to provide a variety of hot and cold food on Saturdays.

Staff Costs

To run Saturday opening

Utility Costs

Additional costs to open the café on a Saturday

Gift Cards

These are the equivalent of free meals; we give away approx. 5 free meals/day at the cost of £5

Query 2: I'm afraid you wouldn't be able to start work on any of the project before we have told you your application to us has been successful, as stated in the guidance: Projects where work has already started before we've confirmed you've been successful in your application. You could either:

- Delay your whole project until you have heard from us whether you have been successful or not (which would be the first week of December) OR
- Amend your application so it only includes things that start after you would have heard from us if you have been successful.

Answer: We can delay the start of the project until the start of December 2022.



Funding Required	Link/Notes	Breakdown	Staffing Costs	Total Cost	*New* Adjustments	*New* Totals
Training: Understanding Fuel Poverty and Health: Impacts on Mental Health Webinar (2.5 hours) for 5	Training Diary - National Energy Action (NEA)	£80 +VAT (non member) = £96 x 8 = £768	Additional Staff Hours to attend training: £192 for five staff	£960.00	£96 x 7 people + £76.80 staff time	£748.80
Training : Financial First Aid Money Course	Equip your team with the money skills they need — The Money Course	15 people: £325 (2.5 hours)	Additional Staff Hours to attend training: £242 for five staff and 10 vols	£567.00	8 people £151 + £76.80 training time	£227.80
Resource: Money Course budgeting resources and tools	Equip your team with the money skills they need — The Money Course	£225		£225.00		£225.00
Community Fridge additional food	FareShare - Getting Food we are already members and can access further deliveries of food		Additional 50Kg/week of food	£1,000.00		£1,000.00
Equipment: Chilled Counter Unit	Empire Atosa Curved Glass Refrigerated Deli Counter Display 110 Litre - WTY110L Commercial Catering Equipment at Empire Supplies (empiresuppliesonline.co.uk)			£478.00		£478.00
Equipment: Heated Food Display	Buffalo Heated Food Display 45Ltr - CK916 Commercial Catering Equipment at Empire Supplies (empiresuppliesonline.co.uk)			£450.00		£450.00
Staff Cost: Lead Support Worker and café Manager		MJ: +5 hours/week over 6 months	£274/month x 6	£1,644.00	£274/month x 4 months	£1,096

Staff Cost: Cook		KRB +5 hours/week over 6 months	£208/month x 6	£1,248.00	£208/month x 4 months	£832
Utility Costs	Based on winter usage	Electric: £15/day Gas: £7/day	£22/day x 6 months	£572.00	£22 x 4 months	£381
Electrician	Awaiting quote; estimate given to install and provide electric source for chilled and heated display units			£150.00		£150.00
Gift Cards	532 free meals Jan - Aug 2022; 67/month; Equates to 5 vouchers per day open	26 weeks x 5 = 130 free meal gift cards at £5 each.		£650.00	17 weeks x 5 x £5	£433
TOTAL				£7,944.00		£6,021.60



East Devon Action on Poverty Fund

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2. Please select the box below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is classed as confidential or protected under data protection legislation and policies it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>



A. Checklist

3. If you answer 'No' to any of the following questions you are not eligible for this funding:

	Yes	No	Does not apply
Do less than 25% of the beneficiaries of your project live outside East Devon?	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Are you a properly constituted not for private profit organisation?	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
If your project is working with vulnerable people do you have a Safeguarding Policy and appropriately trained staff/volunteers?	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you have a constitution and a minimum of two wholly unrelated trustees / directors and your own separate bank account, with a minimum of two wholly unrelated signatories?	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Are you applying for a maximum of 50% of the total costs of your project?	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you have at least 70% of your match funding (funding from other sources) in place?	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Does your project meet one or more of the aims of our Poverty Strategy and Action Plan:

<https://eastdevon.gov.uk/council-and-democracy/council-business/poverty-reduction-strategy/about-the-poverty-reduction-strategy/>

Are you applying to us for funding of between £500 and £5,000?

Do you have one written quotation if the total cost of your project is under £5,000, three written quotes (if possible) if it is between £5,000 and £100,000, or five written quotes (if possible) if it is over £100,000?

Would any grant money awarded be able to be spent and claimed within 12 months of receiving a grant offer letter in around December 2022?

4. If you answer 'Yes' to any of the following questions you are not eligible for this funding:

	Yes	No	Does not apply
Is your project for ongoing costs?	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Has your project previously had any funding from East Devon District Council? For example from Crowdfund East Devon, our Coronavirus Community Food Fund, or our Small Community Grants.

B. About your organisation

5. The name of your organisation:

Project Food

6. Is your not for private profit organisation:

- A parish council
- A properly constituted voluntary or community group
- A Charity registered with the Charities Commission
- A Community Interest Company registered with Companies House
- Other properly constituted and not for private profit organisation, please describe below:

7. Your position within the organisation:

Director

8. Postal address of your organisation:

Axminster Hospital Chard Street Axminster EX13 5DU

9. Email address of your organisation:

info@project-food.org.uk

10. Web address of your organisations website (if you have one):

www.project-food.org.uk

C. About you

11. Your name:

[REDACTED]

12. Your email address, if different to the email address of your organisation above:

[REDACTED]

13. Describe the project, item or activity for which the funding will be used:

This should be a minimum of 100 words.

Please send any pictures, quotes, photos and videos by email to jbuckley@eastdevon.gov.uk or by post to Jamie Buckley, Community Engagement and Funding, East Devon District Council, Blackdown House, Border Road, Heathpark Industrial Estate, Honiton, EX14 1EJ.

Project Food will work with Lower Hewood Farm to provide support sessions for people with mental health issues who are struggling on a low income. The aim of the Project is to enable beneficiaries to develop confidence and self-esteem around food preparation and production, to give them the opportunity to spend time in a safe, nurturing space outside in beautiful surroundings and to support them to look at how they might improve their diet, while on a low income. All participants will be given a fortnightly fruit and veg box for the duration of the project so that they have the opportunity to try out some of the recipes that they have learnt at home. This will also give them much needed nutritious food. We will also work with EDDC to provide a monthly benefits advice drop session at Project Food's premises in Axminster Hospital so that people can make sure that they are accessing all the Government Benefits that they are eligible for. These sessions will be open to the wider community, not just those accessing the Lower Hewood Farm activities. The project will run for six months from February to July 2023. There will be two sessions per month. This is a pilot project. Half of the costs are being borne by Lower Hewood Farm.

14. Why do you want to carry out this project and what difference will it make? How do you know this is needed? Who and how have you consulted?

This must be a minimum of 100 words, if it is not, your application will be returned to you.

Since the beginning of the coronavirus pandemic Project Food has been working very closely with a large number of people struggling with mental health problems. Initially we were working with people who were isolated, but in order to concentrate our activities on those on whom we can have the greatest impact, we have for the last 2 years been providing free boxes of fruit and veg and free ready meals to people who are struggling financially as well as mentally. Over this period we have talked to the recipients of our food boxes as well as East Devon Mental Health Services in order that we can better understand their needs. They have told us that their isolation and anxiety exacerbate their mental health problems and, therefore, that they would like more support not just learning how they might make better use of their limited resources in order to eat a nutritious diet, but also to help them to develop their self-esteem and meet other people. Alexa di Ferranti, the owner of Lower Hewood Farm, has recently offered Project Food the opportunity to use Lower Hewood Farm to support people. We feel that people with mental health problems are the most likely to benefit most from the beautiful surroundings and the carefully selected activities that we will be carrying out on the farm. They will include tending the animals, growing food and preparing and eating the food together. Our free box recipients have expressed great enthusiasm for this idea. By tying this project in with the Benefits Advice team at EDDC, we hope to reach those most in need and make a real difference to more people. At present the team has nowhere in Axminster to see people on benefits. They have told us that they will be delighted to use our premises to reach more people.

15. How will your project, item or activity help meet the aims of our Poverty Strategy?

Write in all of the specific actions / aims from the wording of the Strategy and / or Action Plan that are relevant to your project / activity, and tell us how your project / activity helps meet those aims. If your answer does not contain this information, your application will be returned to you.

Poverty Strategy: <https://eastdevon.gov.uk/council-and-democracy/council-business/poverty-reduction-strategy/about-the-poverty-reduction-strategy/>

This project will:

- Help people on low incomes to maximise their household income and minimise their food costs, building financial resilience and reducing indebtedness This project is all about building the capacity and resilience of people with mental health problems. By helping them to access benefits advice, support to improve their diet and support to eat well on a low income as well as aiming to help them to build their self-esteem, this project has the potential to profoundly affect the lives of the participants.
- Support groups of people that are more likely to experience poverty Evidence shows that people in poverty are more likely to have mental health problems and people with mental health problems are more likely to be living in poverty.
- Improve health outcomes for people on low incomes including access to a good diet and ill health prevention. Food is very closely linked to mood and all aspects of health and well-being. By helping people to learn more about food and address some of the obstacles that they may encounter when trying to eat a good diet, this project will really help people on low incomes to access a good diet and prevent ill health.

16. If your application was successful, when do you think you would:

Please bear in mind that decisions will not be made until the end of November 2022

Start work on the project / February 2023
item / activity:

Spend the East Devon

Action on Poverty grant:

This must be within 12 August 2023

months of finding out you

have been successful in

your application.

E. The costs of your project

17. Every project needs to include a written quotation from at least one contractor / supplier / provider. If the total cost of the project / activity is under £5,000 you must provide one written quotation. If the total cost of the project is over £5,000 but less than £100,000 you must get a minimum of three written quotations, or detail why this is not possible e.g. only one supplier that can do the project. If your project costs are over £100,000 you must provide five written quotations, or detail why this isn't possible. Have you done this and will include it as part of your application?

Please note that this is for the total cost of your project, and not based on the amount you are applying for from us. If you are purchasing items, the quotations could be copies of websites where you can purchase the items, detailing quality and cost.

- Yes - please detail as part of question 19 and send written quote(s) by email to jbuckley@eastdevon.gov.uk or by post to Jamie Buckley, Community Engagement and Funding, East Devon District Council, Blackdown House, Border Road, Heathpark Industrial Estate, Honiton, EX14 1EJ.
- No - you need to do this before submitting your application

18. Can your organisation claim VAT back on what you spend on this project / activity?

- Yes - submit project costs not including VAT below (nett)
- No - submit project costs including VAT below (gross)

19. Please tell us about the costs and funding for your project:

Total cost of project / item £8,596
/ activity:

Please tell us how you've arrived at this cost:

Please see attached information

Amount of money you are applying for from our Action on Poverty Fund: This must be between £500 and £5,000, and a maximum of 50% of your total project / activity costs.

£4,276

20. Match funding

50% of the funding for your project must come from elsewhere, and you should have at least 70% of your match funding confirmed before applying to us. Tell us about:

any contribution from your organisation, and how it has been raised:

confirmed funding from other grants providers: Please tell us the amounts, name of the grant and name of the funding provider.

Lower Hewood Farm are covering £4,320 of costs directly themselves. This has already been agreed.

any grants you have applied for from other grants providers but have not yet had decisions on: Please tell us the amounts, name of the grant and name of the funding provider.

n/a

what money you have left to raise (shortfall), if any, and how you intend to raise it:

I confirm that:

- I am authorised to sign on behalf of the above named organisation and that any funding will not benefit any individual or private business and will only be used for the purposes specified;
- This East Devon Action on Poverty grant will be used for the purpose outlined in the application form, by the deadline specified and any unspent / uncommitted monies will be returned to East Devon District Council promptly.
- That I / we will provide East Devon District Council with a statement of how the funding has benefited the organisation / local community, photographs / videos and copies of invoices / receipts for the expenditure of the grant amount. Please see the guidance for details of what we require.
- That I / we acknowledge and understand that approval of any grant relating to this application does not commit the council to ongoing funding.
- I / we agree to all other terms, conditions and requirements of the funding.

Name: 

Date: 24/09/22

Thanks for your application. Please click on the 'submit' button below to send it to us.

Project Food Application

Queries and answers on those queries

1. Q16. As you are aiming to start in February 2023 I just wanted to check timescales for the grant with you. Our decision making meeting for grant applications isn't until 28 November. Then it would take a week or so for us to get a grant offer letter to you, then you would need to sign it and send it back to us. Then it could take us up to two weeks to transfer the grant to you. Would this be an issue for your project? As potentially you wouldn't receive the grant, if successful, until the week before Christmas.
 - That would be fine for us.

2. Q13 and Q14 How will be beneficiaries be selected and how many people do you expect to take part in the project?
 - We will work closely with East Devon Mental Health Services and other mental health service providers (including other care farms) to choose people for the farm group who will be in the best position to benefit. With them we will draw up clear criteria for the people who will be able to be included: due to the nature of a farm, this will need to be carried out carefully on a one-to-one basis, but generally people included will be those with depression, anxiety and stress. We expect around 6-8 to be included in the farm group.
 - People wishing to access benefits will be self-selected – anyone needing help to ensure that they are accessing all the support that they are eligible for. We expect around 30 people to access this support.

3. Q19. Please could you provide a detailed breakdown of the general costs and any evidence of costs that you can provide. For example, a print out of what one of the veg boxes would cost normally, print outs of what the training courses charge etc.
 - Travel (minibus to Lower Hewood return) – sample invoice from Project Food to Seaton Wetlands (£80) and California Fitness (Axminster) (£40) attached. They have given us a verbal estimate of £65 return to Lower Hewood.
 - Publicity (mostly carried out through social media) 2 hours per session x £15/hr
 - The training budget includes £49.90 for staff and £9.90 for volunteers for a DBS check through Devon County Council (2 of each) = £119.60 (invoice attached),
 - o £12.60 per person for food hygiene training (4 people) = £50.40 and (invoice attached)
 - o 2 hrs training x £15/hr= £30 (people are trained for longer than this, but this can be covered by Project Food core costs)
 - o Total = £200 for 4 people; average = £50 each
 - Session staff: £18/hr x 8 hours per session: this covers the time of each session 10am-3pm, plus half an hour either side to set up / pack away and 2 hours to plan each session = 8 hours in total per session x £18/hr x 12 sessions = £1,728
 - Fruit and veg boxes (including homemade meals that each person gets along side the fruit and veg) per box cost £4.50 for the fruit and veg and £1.50 for all of the other ingredients for the meal. The budget covers 8 boxes at £6 each per fortnight. (invoices for September attached: we did 100 boxes in September (total of invoices - £509.38): the additional £59.38 on the invoice is for group cooking sessions.)

Evidence has been seen by the Community Engagement and Funding Officer to confirm the above costs. However, this is extensive so has not been included as part of the agenda. The evidence of costs can be seen upon request.

East Devon Action on Poverty Fund

Data Protection

Any personal information which you provide will be held and used by East Devon District Council for the purpose of your grant application. Your information will be held temporarily by SNAP Surveys Ltd who provide the software used for the application. Your information may also be shared within East Devon District Council for the purposes of carrying out our lawful functions. Otherwise your personal information will not be disclosed to anybody outside East Devon District Council without your permission, unless there is a lawful reason to do so, for example disclosure is necessary for crime prevention or detection purposes. Your information will be held securely and will not be retained for any longer than is necessary. There are a number of rights available to you in relation to our use of your personal information, depending on the reason for processing.

Further detail about our use of your personal information can be found in the relevant Privacy Notices which can be accessed online:<http://eastdevon.gov.uk/privacy>

SNAP Surveys Ltd Privacy Policy:<https://www.snapsurveys.com/survey-software/privacy-policy-uk>

Confirmations

1. Please select the box below to confirm that you've read and understood the online guidance, terms and conditions for our East Devon Action on Poverty scheme and agree to abide by all the requirements, terms and conditions of the grant. You won't be able to fill in the application form without confirming this.



2. Please select the box below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is classed as confidential or protected under data protection legislation and policies it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>



A. Checklist

3. If you answer 'No' to any of the following questions you are not eligible for this funding:

		Yes	No	Does not apply
Do less than 25% of the beneficiaries of your project live outside East Devon?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Are you a properly constituted not for private profit organisation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
---------------------------------------------------------------------	-------------------------------------	--------------------------	--------------------------

If your project is working with vulnerable people do you have a Safeguarding Policy and appropriately trained staff/volunteers?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
---------------------------------------------------------------------------------------------------------------------------------	-------------------------------------	--------------------------	--------------------------

Do you have a constitution and a minimum of two wholly unrelated trustees / directors and your own separate bank account, with a minimum of two wholly unrelated signatories?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------	--------------------------	--------------------------

Are you applying for a maximum of 50% of the total costs of your project?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
---------------------------------------------------------------------------	-------------------------------------	--------------------------	--------------------------

Do you have at least 70% of your match funding (funding from other sources) in place?

Does your project meet one or more of the aims of our Poverty Strategy and Action Plan:

<https://eastdevon.gov.uk/council-and-democracy/council-business/poverty-reduction-strategy/about-the-poverty-reduction-strategy/>

Are you applying to us for funding of between £500 and £5,000?

Do you have one written quotation if the total cost of your project is under £5,000, three written quotes (if possible) if it is between £5,000 and £100,000, or five written quotes (if possible) if it is over £100,000?

Would any grant money awarded be able to be spent and claimed within 12 months of receiving a grant offer letter in around December 2022?

4. If you answer 'Yes' to any of the following questions you are not eligible for this funding:

Does not apply
Yes No

Is your project for ongoing costs?

Has your project previously had any funding from East Devon District Council? For example from Crowdfund East Devon, our Coronavirus Community Food Fund, or our Small Community Grants.

B. About your organisation

5. The name of your organisation:

EXMOUTH STROKE SURIVIORS

6. Is your not for private profit organisation:

- A parish council
- A properly constituted voluntary or community group
- A Charity registered with the Charities Commission
- A Community Interest Company registered with Companies House
- Other properly constituted and not for private profit organisation, please describe below:

7. Your position within the organisation:

CHAIRMAN

8. Postal address of your organisation:

Bidmead Community Centre, Bidmead Close, Exmouth, Ex8 2tf LITTLEHAM

9. Email address of your organisation:

[REDACTED]

10. Web address of your organisations website (if you have one):

<https://www.exmouthstrokesurvivorsclub.com/>

C. About you

11. Your name:

[REDACTED]

12. Your email address, if different to the email address of your organisation above:

[REDACTED]

D. About your project

13. Describe the project, item or activity for which the funding will be used:

This should be a minimum of 100 words.

Please send any pictures, quotes, photos and videos by email to jbuckley@eastdevon.gov.uk or by post to Jamie Buckley, Community Engagement and Funding, East Devon District Council, Blackdown House, Border Road, Heathpark Industrial Estate, Honiton, EX14 1EJ.

We want to set up a cafe where we (Exmouth Stroke Survivors and Friendship Group) already meet at Bidmead Community Centre for anyone in the local community. We have permission from EEDC, who run Bidmead Community Centre to run the cafe. The cafe would be mainly focused on those in financial need, are isolated and / or have life limiting physical / mental health needs. The cafe would be open on Mondays, Wednesdays and Fridays. We will get food from Fareshare as we currently do for our group meetings, and use this to make healthy food and drink for the cafe. We will need to buy cooking equipment for the cafe, ovens, warm plates etc. People using the cafe will donate what they can afford for the food / drink or if they can't afford it we won't ask them to donate. We will work with other organisations to try and get referrals / give out vouchers for the cafe as well as it being open to everyone. We will try and staff the cafe with volunteers who we will make sure have the appropriate skills / qualifications (so we will be giving them skills), but if we can't we may need to occasionally employ people - giving them a job.

We will do this project to help a wide variety of people, provide a warm space with discounted / free food, and to encourage people to socialise and help re-build the community. We currently have group members who are still afraid to leave their homes after Coronavirus so we hope this will also encourage them to come out.

14. Why do you want to carry out this project and what difference will it make? How do you know this is needed? Who and how have you consulted?

This must be a minimum of 100 words, if it is not, your application will be returned to you.

WELL AS A CHRISTIAN I AM CONCERNED HOW DEPRIVE WE ARE ARE MANY FAMILY LOST LIVES BUT MOST IMPORTANTLY THEIR JOBS FOOD BANKS ARE AT A HIGH LEVEL WE NEED TO HELP EACH OTHER

It is well known that the country is in a cost of living crisis, and the gap between rich and poor in East Devon is one of the widest in the country, new figures on life expectancy have revealed. Littleham, one of the poorest wards within Devon, has the lowest life expectancy within East Devon at 80- and one of the lowest in the county. By contract Newton Poppleford residents can expect to live to 90.

We want to do our best to help those within Littleham who are struggling, as everyone needs to help each other.

We surveyed our group users and older people of Littleham and found there was a need for another warm place people could go more regularly, and get subsidised food / hot drinks.

If the project is successful we will fundraise and apply for grants to keep it going.

15. How will your project, item or activity help meet the aims of our Poverty Strategy?

Write in all of the specific actions / aims from the wording of the Strategy and / or Action Plan that are relevant to your project / activity, and tell us how your project / activity helps meet those aims. If your answer does not contain this information, your application will be returned to you.

Poverty Strategy: <https://eastdevon.gov.uk/council-and-democracy/council-business/poverty-reduction-strategy/about-the-poverty-reduction-strategy/>

We feel we will mainly meet:

Objective 2 - Strengthening families and communities, including supporting groups of people that are more likely to experience poverty. We will be strengthening the community by making links between people, and supporting those in Littleham and those with life limiting mental and physical health issues who are more likely to experience poverty.

Objective 5 - Improving health outcomes for people on low incomes. Our cafe will provide a warm space and discounted healthy food for people on low incomes. It will also improve their mental health by helping them socialise.

16. If your application was successful, when do you think you would:

Please bear in mind that decisions will not be made until the end of November 2022

Start work on the project / item / activity: December 2022

Spend the East Devon Action on Poverty grant: December 2023
This must be within 12 months of finding out you have been successful in your application.

E. The costs of your project

17. Every project needs to include a written quotation from at least one contractor / supplier / provider. If the total cost of the project / activity is under £5,000 you must provide one written quotation. If the total cost of the project is over £5,000 but less than £100,000 you must get a minimum of three written quotations, or detail why this is not possible e.g. only one supplier that can do the project. If your project costs are over £100,000 you must provide five written quotations, or detail why this isn't possible. Have you done this and will include it as part of your application?

Please note that this is for the total cost of your project, and not based on the amount you are applying for from us. If you are purchasing items, the quotations could be copies of websites where you can purchase the items, detailing quality and cost.

- Yes - please detail as part of question 19 and send written quote(s) by email to jbuckley@eastdevon.gov.uk or by post to Jamie Buckley, Community Engagement and Funding, East Devon District Council, Blackdown House, Border Road, Heathpark Industrial Estate, Honiton, EX14 1EJ.
- No - you need to do this before submitting your application

18. Can your organisation claim VAT back on what you spend on this project / activity?

- Yes - submit project costs not including VAT below (nett)
- No - submit project costs including VAT below (gross)

19. Please tell us about the costs and funding for your project:

Total cost of project / item 3.500
/ activity:

See attached information

Please tell us how you've arrived at this cost:

Amount of money you are applying for from our Action on Poverty Fund: This must be between £500 and £5,000, and a maximum of 50% of your total project / activity costs.

£1,750

20. Match funding

50% of the funding for your project must come from elsewhere, and you should have at least 70% of your match funding confirmed before applying to us. Tell us about:

£250 from reserves

any contribution from your organisation, and how it has been raised:

confirmed funding from other grants providers: Please tell us the amounts, name of the grant and name of the funding provider.

£1,000 from Devon County Council Locality Budgets
£500 from Devon Community Foundation

any grants you have applied for from other grants providers but have not yet had decisions on: Please tell us the amounts, name of the grant and name of the funding provider.

None

what money you have left to raise (shortfall), if any, and how you intend to raise it:

No shortfall

I confirm that:

- I am authorised to sign on behalf of the above named organisation and that any funding will not benefit any individual or private business and will only be used for the purposes specified;
- This East Devon Action on Poverty grant will be used for the purpose outlined in the application form, by the deadline specified and any unspent / uncommitted monies will be returned to East Devon District Council promptly.
- That I / we will provide East Devon District Council with a statement of how the funding has benefited the organisation / local community, photographs / videos and copies of invoices / receipts for the expenditure of the grant amount. Please see the guidance for details of what we require.
- That I / we acknowledge and understand that approval of any grant relating to this application does not commit the council to ongoing funding.
- I / we agree to all other terms, conditions and requirements of the funding.

Name: [REDACTED]

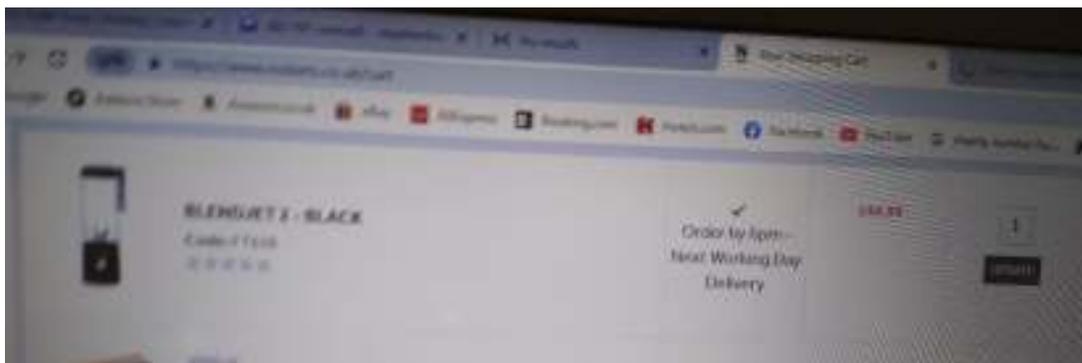
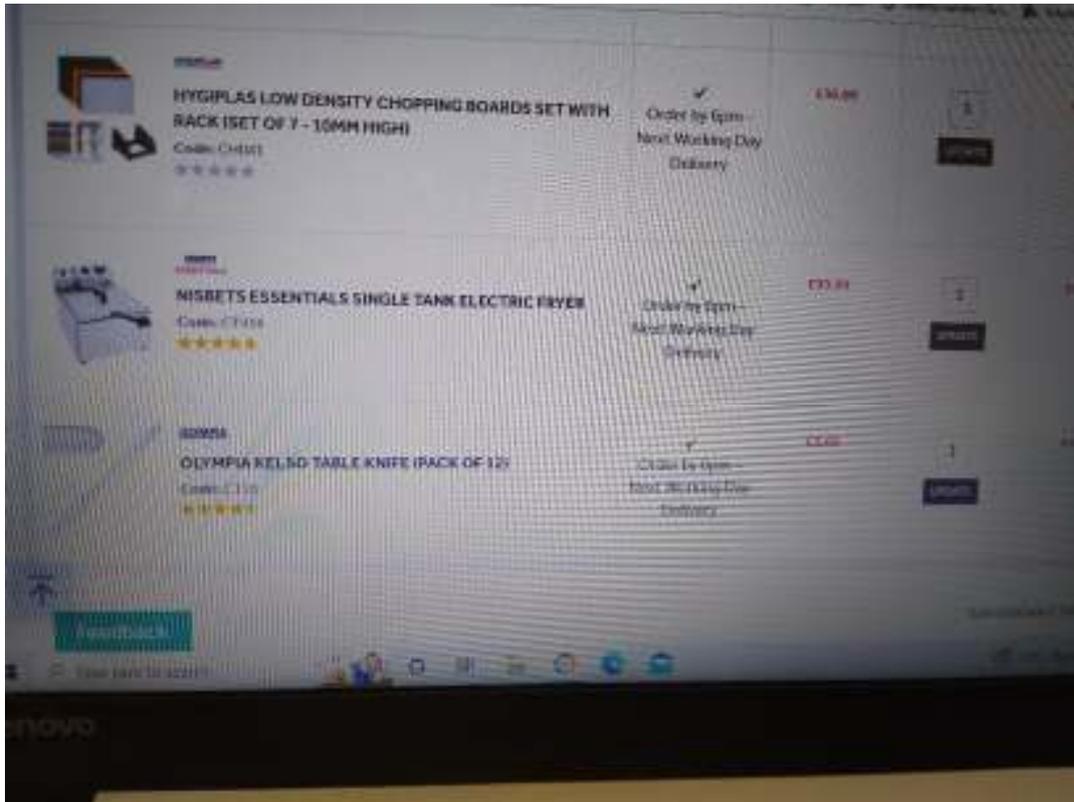
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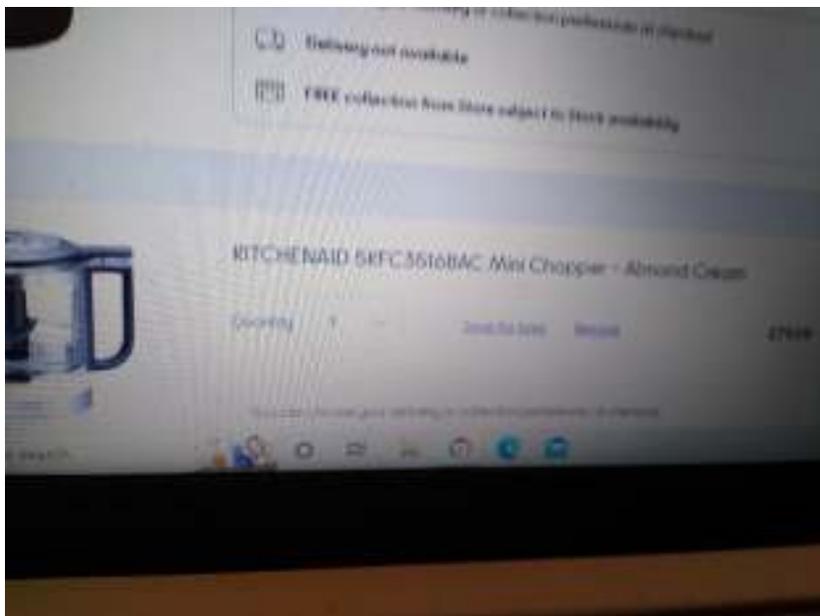
Thanks for your application. Please click on the 'submit' button below to send it to us.

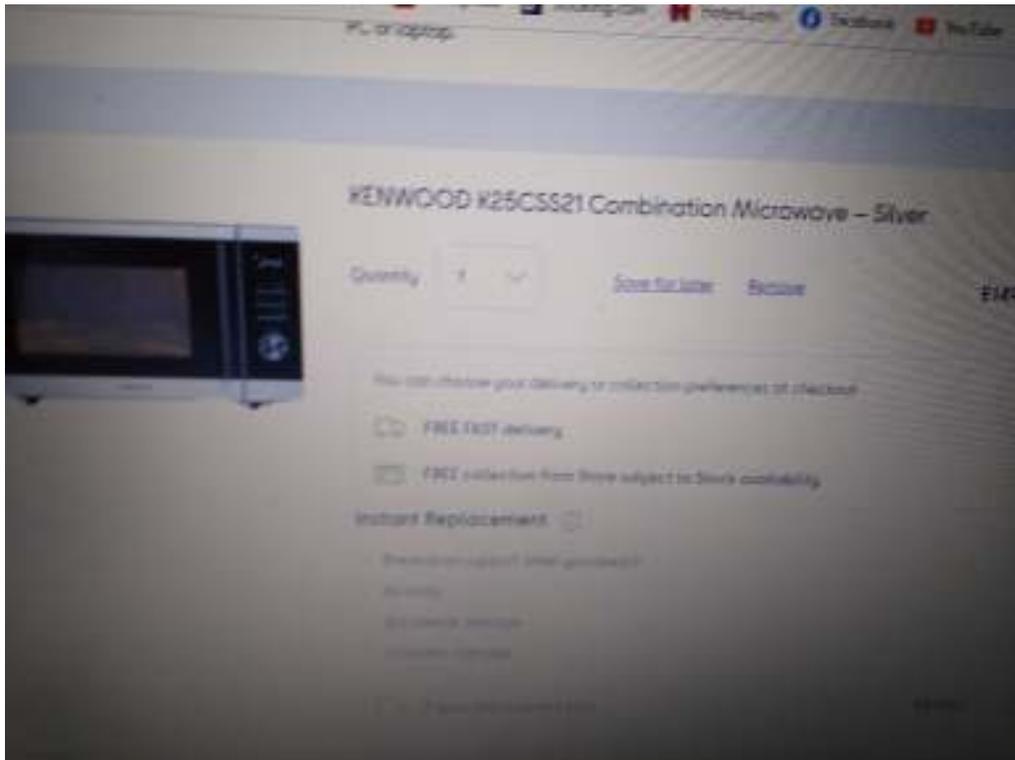
Exmouth Stroke Survivors Costs

- Equipment as below will cost £2,876.61.
- Rent will be £180
- Food will be £452.38

= £3,500







MORPHY RICHARDS Evoke Sear & Stew 461016 Slow Cooker - Black & Rose Gold

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Buy MORPHY RICHARDS Evoke Sear & Stew 461016 Slow Cooker - Black & Rose ...

Top features: - Sear and Stew in a hob proof cooking pot - Three heat settings so you can cook the perfect meal ...

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- 90 x 90 x 60 cm (H x W x D)
- Two electric ovens / Separate electric grill
- 5-burner gas hob / cast iron supports
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Pay nothing for 12 months. 24.9% APR representative. (variable)*[+1 more offers](#)

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BEKO Pro XDDF655T 60 cm Dual Fuel Cooker - Anthracite

£469.00 ~~£469.00~~ **s**



East Devon Action on Poverty Fund

Data Protection

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Further detail about our use of your personal information can be found in the relevant Privacy Notices which can be accessed online: <http://eastdevon.gov.uk/privacy>

SNAP Surveys Ltd Privacy Policy: <https://www.snapsurveys.com/survey-software/privacy-policy-uk>

Confirmations

1. Please select the box below to confirm that you've read and understood the online guidance, terms and conditions for our East Devon Action on Poverty scheme and agree to abide by all the requirements, terms and conditions of the grant. You won't be able to fill in the application form without confirming this.



2. Please select the box below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is classed as confidential or protected under data protection legislation and policies it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>



A. Checklist

3. If you answer 'No' to any of the following questions you are not eligible for this funding:

	Yes	No	Does not apply
Do less than 25% of the beneficiaries of your project live outside East Devon?	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Are you a properly constituted not for private profit organisation?	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
If your project is working with vulnerable people do you have a Safeguarding Policy and appropriately trained staff/volunteers?	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you have a constitution and a minimum of two wholly unrelated trustees / directors and your own separate bank account, with a minimum of two wholly unrelated signatories?	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Are you applying for a maximum of 50% of the total costs of your project?	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you have at least 70% of your match funding (funding from other sources) in place?	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Does your project meet one or more of the aims of our Poverty Strategy and Action Plan:

<https://eastdevon.gov.uk/council-and-democracy/council-business/poverty-reduction-strategy/about-the-poverty-reduction-strategy/>

Are you applying to us for funding of between £500 and £5,000?

Do you have one written quotation if the total cost of your project is under £5,000, three written quotes (if possible) if it is between £5,000 and £100,000, or five written quotes (if possible) if it is over £100,000?

Would any grant money awarded be able to be spent and claimed within 12 months of receiving a grant offer letter in around December 2022?

4. If you answer 'Yes' to any of the following questions you are not eligible for this funding:

	Yes	No	Does not apply
Is your project for ongoing costs?	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Has your project previously had any funding from East Devon District Council? For example from Crowdfund East Devon, our Coronavirus Community Food Fund, or our Small Community Grants.

B. About your organisation

5. The name of your organisation:

EX5-Alive Community Hub - Cranbrook Education Campus

6. Is your not for private profit organisation:

- A parish council
- A properly constituted voluntary or community group
- A Charity registered with the Charities Commission
- A Community Interest Company registered with Companies House
- Other properly constituted and not for private profit organisation, please describe below:
Ted Wragg Multi Academy trust

7. Your position within the organisation:

Community Hub Manager

8. Postal address of your organisation:

Cranbrook Education Campus, Till house Road, Cranbrook EX5 7EE

9. Email address of your organisation:

[REDACTED]

10. Web address of your organisations website (if you have one):

<https://www.cranbrookeducationcampus.org.uk/>

C. About you

11. Your name:

[REDACTED]

12. Your email address, if different to the email address of your organisation above:

13. Describe the project, item or activity for which the funding will be used:

This should be a minimum of 100 words.

Please send any pictures, quotes, photos and videos by email to jbuckley@eastdevon.gov.uk or by post to Jamie Buckley, Community Engagement and Funding, East Devon District Council, Blackdown House, Border Road, Heathpark Industrial Estate, Honiton, EX14 1EJ.

Our project is called EX5-Alive and is a community hub which supports early help for young people and families, Strengthening our community and accessing opportunity. This hub is situated within Cranbrook Education Campus. Within the hub there are varying statutory and charitable services for Cranbrook residents to access including: Health visitors, Midwifery, Action for Children, Learn Devon, Leisure East Devon, Young Devon and Positive Parenting. However, the community aspect of the project has no funding allocated for improving community engagement. The community strand is seeking to address access to opportunity and to understand poverty within Cranbrook. As part of this project we would like to hold a weekly home from home event where residents can drop in to the hub, to participate in free activities, ability to cook communal lunches and have access to welfare information in the form of functional life skills, debt, food support, mental health and other community signposting to improve the quality of individual and family wellbeing. Much of the signposting will be to the new EX5-Alive hub to reduce travel costs and provide a network of opportunity. The Home from Home project will be based in the Younghayes Centre, Younghayes Road, Cranbrook due to the size of the venue and the restricted access during school time. This will remove barriers to engagement for the community. At present there is no free community space within Cranbrook where people can engage. This winter may prove to be extremely difficult for young families this winter and the weekly Home from Home is a chance to access a support network which presently doesn't exist in Cranbrook. The weekly drop in session will be free with access to a free lunch using a range of volunteers to support the space for residents who are experiencing hardship. The Hub Manager's salary paid by Live and Move Sport England and the Reach Foundation but my contract is with Ted Wragg. The building is owned by Ted Wragg but I have no funding to run it. Could you give a little advice? 95% on the hub users are not of school age and the community as the

14. Why do you want to carry out this project and what difference will it make? How do you know this is needed? Who and how have you consulted?

This must be a minimum of 100 words, if it is not, your application will be returned to you.

In my previous role I was the Community Development Officer for Cranbrook Town Council and the Covid-19 lead for Cranbrook town. The Data within the town and being part of the E.D.D.C online community Covid-19 group highlighted the areas of need across East Devon. At present there are no universal community groups (open to all) running in Cranbrook and there are no free indoor community spaces for any resident to engage with their community. The impact of the last three years is just starting to emerge with the increased problems with speech and language in both children and adults. The following groups have been consulted: the mapping of all 60+ groups running in Cranbrook, Live and Move, Move More, Cranbrook Town Council (refused an application for warm space in Town Council meeting 25/09/2022 siting it as the responsibility of private businesses who were not consulted to provide warm space for Cranbrook residents), Public Health, Health Visitors, Live West, Exeter Food Bank, Parental Minds, Headlight, Leisure East Devon, Learn Devon, Action for Children, Colab, St Martins School, Local business, Cranbrook Church, Fairshare, Community Builder, Community Connector and Community Champions. The residents of Cranbrook do not have a town centre and no indirect way of community engagement. Cranbrook residents have been showing apathy across many service providers due to the number of changes made throughout Cranbrook and services have a low engagement use. In addition there is no one clear pathway on how residents identify what services currently run in Cranbrook. This project aims to connect the residents to vital signposting, welfare support, healthcare, learning and information. The forming a central point of information to prevent crisis within the town and a place of hope and support for residents in experiencing hardship. The project aims to map the understanding of need within Cranbrook and signposting to EX5-Alive hub will create hope and positive change in poverty by offering courses, free activities and advice by a body of trained professionals without having to travel to other areas in

15. How will your project, item or activity help meet the aims of our Poverty Strategy?

Write in all of the specific actions / aims from the wording of the Strategy and / or Action Plan that are relevant to your project / activity, and tell us how your project / activity helps meet those aims. If your answer does not contain this information, your application will be returned to you.

Poverty Strategy: <https://eastdevon.gov.uk/council-and-democracy/council-business/poverty-reduction-strategy/about-the-poverty-reduction-strategy/>

EX5-Alive's mission is to improve the quality of life of young people within Cranbrook and the surrounding area. Part of this is to incorporate all the networks which young people come into contact with and how families can strengthen themselves through opportunity. The Home from Home project will work with all non school users. All of the five points within the strategy will be covered within the hub where the home from home project will be the first point of contact. 1. Helping people on low incomes maximise their income and minimise their costs, building financial resilience, and reducing indebtedness - There will be volunteers at Home from Home to signpost to the Food support at the hub which gives debt advice through Stepchange, CAB or ECOE. Once a month these advisors will come to the home from home event. 2. Strengthening families and communities, including supporting groups of people that are more likely to experience poverty - Our mental health advisor from the GP practice will attend once a month to promote signposting, the hub will be offering International group, food support, free cookery classes, free fitness classes, men's mental health, parenting courses, adult learning and youth activities to try and reach the sectors of the community with the least engagement. 3.

16. If your application was successful, when do you think you would:

Please bear in mind that decisions will not be made until the end of November 2022

Start work on the project / ASAP
item / activity:

Spend the East Devon
Action on Poverty grant:
This must be within 12 August 2023
months of finding out you
have been successful in
your application.

E. The costs of your project

17. Every project needs to include a written quotation from at least one contractor / supplier / provider. If the total cost of the project / activity is under £5,000 you must provide one written quotation. If the total cost of the project is over £5,000 but less than £100,000 you must get a minimum of three written quotations, or detail why this is not possible e.g. only one supplier that can do the project. If your project costs are over £100,000 you must provide five written quotations, or detail why this isn't possible. Have you done this and will include it as part of your application?

Please note that this is for the total cost of your project, and not based on the amount you are applying for from us. If you are purchasing items, the quotations could be copies of websites where you can purchase the items, detailing quality and cost.

- Yes - please detail as part of question 19 and send written quote(s) by email to jbuckley@eastdevon.gov.uk or by post to Jamie Buckley, Community Engagement and Funding, East Devon District Council, Blackdown House, Border Road, Heathpark Industrial Estate, Honiton, EX14 1EJ.
- No - you need to do this before submitting your application

18. Can your organisation claim VAT back on what you spend on this project / activity?

- Yes - submit project costs not including VAT below (nett)
- No - submit project costs including VAT below (gross)

19. Please tell us about the costs and funding for your project:

Total cost of project / item / activity: £15,794

Please tell us how you've arrived at this cost:

Please see attached information

Amount of money you are applying for from our Action on Poverty Fund: This must be between £500 and £5,000, and a maximum of 50% of your total project / activity costs.

£4,950

20. Match funding

50% of the funding for your project must come from elsewhere, and you should have at least 70% of your match funding confirmed before applying to us. Tell us about:

any contribution from your organisation, and how it has been raised:

Community Hub Manager Time - £2,000 through Sports England funding - Secured
Community Hub room hire - £1,500 through Ted Wragg and Reach Foundation contribution - Secured
Fairshare Food - Donated food - Secured
Exeter Food Bank - Donated Emergency food - Secured

confirmed funding from other grants providers: Please tell us the amounts, name of the grant and name of the funding provider.

£2,499 - Cranbrook Grants - Live and Move Sport England
£1,395 - Leisure East Devon have pledged to buy a T.V to assist with reduced cost physical activity at the hub. This was direct from LED as part of their community outreach for schools
£250 - Exeter Food Bank is providing storage units for the Food hub

£850 Supporting Communities Grant - Live West £730 Recovery Devon
£1,500 - Places called home Ikea and the national lottery

any grants you have applied for from other grants providers but have not yet had decisions on:
Please tell us the amounts, name of the grant and name of the funding provider.

Shortfall of £120 which we intend to use the PTFA and have some paid activities to fund the rest of the year support by Action for children, Learn Devon, Rediscover church and School days.

what money you have left to raise (shortfall), if any, and how you intend to raise it:

I confirm that:

- I am authorised to sign on behalf of the above named organisation and that any funding will not benefit any individual or private business and will only be used for the purposes specified;
- This East Devon Action on Poverty grant will be used for the purpose outlined in the application form, by the deadline specified and any unspent / uncommitted monies will be returned to East Devon District Council promptly.
- That I / we will provide East Devon District Council with a statement of how the funding has benefited the organisation / local community, photographs / videos and copies of invoices / receipts for the expenditure of the grant amount. Please see the guidance for details of what we require.
- That I / we acknowledge and understand that approval of any grant relating to this application does not commit the council to ongoing funding.
- I / we agree to all other terms, conditions and requirements of the funding.

Name: 

Date: 29/09/2022

Thanks for your application. Please click on the 'submit' button below to send it to us.

Full answers to questions where the answers were too long to appear on the PDF of the application

13. Describe the project, item or activity for which the funding will be used:

Our project is called EX5-Alive and is a community hub which supports early help for young people and families, Strengthening our community and accessing opportunity. This hub is situated within Cranbrook Education Campus. Within the hub there are varying statutory and charitable services for Cranbrook residents to access including: Health visitors, Midwifery, Action for Children, Learn Devon, Leisure East Devon, Young Devon and Positive Parenting. However, the community aspect of the project has no funding allocated for improving community engagement. The community strand is seeking to address access to opportunity and to understand poverty within Cranbrook. As part of this project we would like to hold a weekly home from home event where residents can drop in to the hub, to participate in free activities, ability to cook communal lunches and have access to welfare information in the form of functional life skills, debt, food support, mental health and other community signposting to improve the quality of individual and family wellbeing. Much of the signposting will be to the new EX5-Alive hub to reduce travel costs and provide a network of opportunity. The Home from Home project will be based in the Younghayes Centre, Younghayes Road, Cranbrook due to the size of the venue and the restricted access during school time. This will remove barriers to engagement for the community. At present there is no free community space within Cranbrook where people can engage. This winter may prove to be extremely difficult for young families this winter and the weekly Home from Home is a chance to access a support network which presently doesn't exist in Cranbrook. The weekly drop in session will be free with access to a free lunch using a range of volunteers to support the space for residents who are experiencing hardship. The Hub Manager's salary paid by Live and Move Sport England and the Reach Foundation but my contract is with Ted Wragg. The building is owned by Ted Wragg but I have no funding to run it. Could you give a little advice? 95% on the hub users are not of school age and the community as the ones who benefit.

14. Why do you want to carry out this project and what difference will it make? How do you know this is needed? Who and how have you consulted?

In my previous role I was the Community Development Officer for Cranbrook Town Council and the Covid-19 lead for Cranbrook town. The Data within the town and being part of the E.D.D.C online community Covid-19 group highlighted the areas of need across East Devon. At present there are no universal community groups (open to all) running in Cranbrook and there are no free indoor community spaces for any resident to engage with their community. The impact of the last three years is just starting to emerge with the increased problems with speech and language in both children and adults. The following groups have been consulted: the mapping of all 60+ groups running in Cranbrook, Live and Move, Move More, Cranbrook Town

Council (refused an application for warm space in Town Council meeting 25/09/2022 siting it as the responsibility of private businesses who were not consulted to provide warm space for Cranbrook residents), Public Health, Health Visitors, Live West, Exeter Food Bank, Parental Minds, Headlight, Leisure East Devon, Learn Devon, Action for Children, Colab, St Martins School, Local business, Cranbrook Church, Fairshare, Community Builder, Community Connector and Community Champions. The residents of Cranbrook do not have a town centre and no indirect way of community engagement. Cranbrook residents have been showing apathy across many service providers due to the number of changes made throughout Cranbrook and services have a low engagement use. In addition there is no one clear pathway on how residents identify what services currently run in Cranbrook. This project aims to connect the residents to vital signposting, welfare support, healthcare, learning and information. The forming a central point of information to prevent crisis within the town and a place of hope and support for residents in experiencing hardship. The project aims to map the understanding of need within Cranbrook and signposting to EX5-Alive hub will create hope and positive change in poverty by offering courses, free activities and advice by a body of trained professionals without having to travel to other areas in East Devon or Exeter. One of the biggest emerging trends is developmental issues with speech and language from 0-5 year old's due to isolation caused by Covid 19. Cranbrook based Health visitors have also expressed concerns in child interaction at the 2 year checks where as Cranbrook medical practice has employed a mental health practitioner one day a week to deal with increasing case loads. As a final note this project will assist in reducing loneliness, improve mental health and give access to opportunity for people experiencing hardship.

15. How will your project, item or activity help meet the aims of our Poverty Strategy?

EX5-Alive's mission is to improve the quality of life of young people within Cranbrook and the surrounding area. Part of this is to incorporate all the networks which young people come into contact with and how families can strengthen themselves through opportunity. The Home from Home project will work with all non school users. All of the five points within the strategy will be covered within the hub where the home from home project will be the first point of contact. 1. Helping people on low incomes maximise their income and minimise their costs, building financial resilience, and reducing indebtedness - There will be volunteers at Home from Home to signpost to the Food support at the hub which gives debt advice through Stepchange, CAB or ECOE. Once a month these advisors will come to the home from home event. 2. Strengthening families and communities, including supporting groups of people that are more likely to experience poverty - Our mental health advisor from the GP practice will attend once a month to promote signposting, the hub will be offering International group, food support, free cookery classes, free fitness classes, men's mental health, parenting courses, adult learning and youth activities to try and reach the sectors of the community with the least engagement. 3. Promoting an inclusive economy, by raising skills and improving access to a range of employment

opportunities for people on low incomes - Cranbrook youth will be offered the business enterprise scheme, Learn Devon will deliver free functional skills, Maths, English and EAL and Action for Children will be delivering parenting courses to promote confidence in parents. 4. Addressing the high cost of housing, improving housing conditions, and reducing homelessness - This area, although a cause for concern, works with Livewest directly who own the largest share of social housing in Cranbrook. The Livewest Community Development Worker, debt advisor for advice and housing support work closely with the Hub and will attend monthly to Home from Home. 5. Improving health incomes of people on low incomes - The Home from Home project can signpost residents to all healthcare providers and works closely with hub providers to target training for sectors as and when they occur.

EX5 Alive application

Queries and answers

1. **If your pilot scheme works, what will you do to make sure you can keep delivering it once this funding comes to an end?**

Throughout the pilot scheme we intend to run events with rediscover church to raise funds for the ongoing Hall hire, small food budget, training and equipment maintenance. We will also raise awareness through EX5-Alive with some proceeds of hub events being donated to the Home from Home pilot. We also intend to approach the Consortium within Cranbrook including Morrison's Supermarket for partnership/sponsorship/donations during this pilot to sustain the project.

2. **Q3 and Q17. To take your application to the next stage we would need some sort of independent details of more of the costs for your project please (so not just you stating what your costs would be, but some independent evidence). It could for example be print outs / downloads from websites such as Amazon for the TV, smartboard, racking, kitchen equipment, training etc etc that you want to buy and their prices.**

The following are examples of pricing for hall hire and equipment. In every case the pilot would be seeking to work with the best quotes to reduce spending. Any money saved will either be returned to E.D.D.C or in the case that there is an increase in price from the quote, contact with the funders will be made before a spend takes place. In many instances like food and toy equipment we will be seeking to set up partnerships to significantly reduce this total.

There has been a clerical error for which we apologise of an extra £850 added in this section. There is a reduction of hall hire of £300 as the project will start later and a small discrepancy of costs due to sub totals being rounded up but this factors in inflation increases and postage of some items. The overall cost of the project is £15,794.

Evidence of equipment

Equipment Pledged

Interactive board - £1395

https://www.goeducation.co.uk/ViewSonic-ViewBoard-IFP5550-3-55-4K-p/ITS-VIE-IFP5550-3.htm?imt=1&qclid=EAlaIqObChMIhJfCqJqK-wlVh-tCh1svwVYEAQYBSABEgLajPD_BwE&utm_campaign=Shopping+-Viewsonic+&utm_source=Adrac&utm_medium=PPC&utm_content=

TV Screen - £2499

https://www.samsung.com/uk/tvs/qled-tv/qn95b-65-inch-neo-qled-4k-smart-tv-ge65qn95batxxu/?cid=uk_paid_ppc_google_4126821848_FF~Eval:PLA_Neo-QLED-TV_Smart+Shopping_KS~BAP_BS~VD_PR~CTV_SB~VDMUL_OB~SALES_FS~LHQ_AI~N_MT~EXA_CA~PLA_modernsearch_Ad+group&qclid=EAlaIqObChMIk8iQ3JuK-wlVzxoGAB2WUgvhEAQYAYABEgLTDPD_BwE&qclsrc=aw.ds

Equipment and training to be sourced

Cooking equipment, Food and racking £3,500

Slow Cooker x 3 £45.99 = £137.97

<https://www.currys.co.uk/products/salter-cosmos-6.5l-ek4613-slow-cooker-grey-10234655.html>

Freezer £469.99

https://www.ecatering.co.uk/buy/gastroline-350-litre-commercial-chest-freezer-with-stainless-steel-lid_138.htm?vat=vat_yes&qclid=EAlalQobChMIjvahu8KK-wlVW-ztCh3YbQebEAQYAiABEgJUkPD_BwE

Racking £118.80 x 2 = £237.60

https://www.rapidracking.com/en/rra/3-bay-offer-budget-shelving-a364485?qclid=EAlalQobChMI9aTZ0o-P-wlVSJ7tCh3Drg9aEAQYASABEgIlZ_D_BwE

Soup Maker £58.80

https://adexa.co.uk/Soup-kettle-Black-10-litres-Adexa-SK10?language=en¤cy=GBP&qclid=EAlalQobChMIrY2rkZCP-wlViODtCh2EdAdtEAQYECABEgLN4_D_BwE

Food Containers £44.56

https://www.delistore.co.uk/food-boxes-bowls-trays/bio-food-boxes/650CC-PLASTIC-TAKEAWAY-MICROWAVABLE-FOOD-CONTAINER-BOX-WITH-LID/?qclid=EAlalQobChMIqsKR95qP-wlVh7btCh37bQatEAQYCCABEgKgZ_D_BwE

Cleaning Materials £39.99 & £9.95

<https://www.ecovibe.co.uk/products/the-big-clean-kit>

https://www.amazon.co.uk/Cotarba-Handled-Dustpan-Sweeping-Purple/dp/B0BBN82GS3/ref=sr_1_8?c=ts&keywords=Dustpan+%26+Brush+Sets&qid=1667383612&qu=eyJxc2MiOiI2LjAzIiwicXNhIjojNS41NiIsInFzcCI6IjUuMzAifQ%3D%3D&s=grocery&sr=1-8&ts_id=405258031

Start for the pantry and ongoing food costs Maximum - £2,500

(This could be significantly reduced once Fair share scheme and donations are in place)

Play equipment £250

Sensory Equipment £191.99

https://www.glsed.co.uk/product/sen/sensory/sensory-rooms/sensory-pick-up-and-play/g48794304?pk_cid=1&pk_keyword=G48794304gls&pk_medium=multifeeds&pk_campaign=Google&pk_source=Google&pk_content=BusinessIndustrial&utm_source=Google&qclid=EAlalQobChMIs_bGk5GP-wlVjcLtCh3SGwciEAQYBSABEgLf_D_BwE

Craft bucket £13.99 x 3 = £41.97

https://www.amazon.co.uk/Supplies-Children-Craft-Materials-Cleaners-Popsicle/dp/B09QHWQ9RH/ref=asc_df_B09QHWQ9RH/?tag=googshopuk-

[21&linkCode=df0&hvadid=570246482070&hvpos=&hvnetw=g&hvrnd=10558333764264984583&hvpone=&hvptwo=&hvgmt=&hvdev=c&hvdvcmcl=&hvlocint=&hvlocphy=1006707&hvtargid=pla-1652310102698&psc=1](https://www.bakerross.co.uk/rainbow-colours-scissors?utm_campaign=PMax-Villains&qclid=EAlaQobChMIjei9r5eP-wIVfYBQBh0t-g_BEAQYByABEgJ5gPD_BwE)

Paper and Scissors £8.95

https://www.bakerross.co.uk/rainbow-colours-scissors?utm_campaign=PMax-Villains&qclid=EAlaQobChMIjei9r5eP-wIVfYBQBh0t-g_BEAQYByABEgJ5gPD_BwE

Paper £6.95

https://www.bakerross.co.uk/kaleidoscope-paper-variety-pack?utm_campaign=PMax-Heroes&qclid=EAlaQobChMI15rk4JeP-wIVaoBQBh1WdQ5sEAQYASABEgJlqvD_BwE

Staff £850

First Aid Courses £210 x 3 = £630

<https://www.sja.org.uk/course-search/?location=Exeter&facets=19112>

Health and Hygiene £14.40 x 3 = £43.20

[https://www.foodsafetyatwork.co.uk/level-2-food-safety/?mh_matchtype=e&mh_keyword=food%20safety%20level%202&mh_adgroupid=129607525413&utm_source=google&utm_medium=cpc&utm_campaign=FSAW_-_Auto_\(TEST\)&utm_content=FSAW_-_DAM_-_Level_2_-_Exact_-_No_Online&utm_term=food%20safety%20level%202&keyword=food%20safety%20level%202&match=e&device=c&qclid=EAlaQobChMIttyZrZKP-wIVkZntCh0E_whAEAAAYASAAEgIRmPD_BwE](https://www.foodsafetyatwork.co.uk/level-2-food-safety/?mh_matchtype=e&mh_keyword=food%20safety%20level%202&mh_adgroupid=129607525413&utm_source=google&utm_medium=cpc&utm_campaign=FSAW_-_Auto_(TEST)&utm_content=FSAW_-_DAM_-_Level_2_-_Exact_-_No_Online&utm_term=food%20safety%20level%202&keyword=food%20safety%20level%202&match=e&device=c&qclid=EAlaQobChMIttyZrZKP-wIVkZntCh0E_whAEAAAYASAAEgIRmPD_BwE)

Manual Handling £14.40 X 3 = £43.20

<https://hsqe.co.uk/courses/manual-handling/>

First Aid Equipment - £48

<https://www.sja.org.uk/first-aid-supplies/first-aid-kits/workplace-first-aid-kits/large-first-aid-kits/st-john-ambulance-large-standard-workplace-first-aid-kit-bs-8599-12019/>

Hi Viz Jackets for events - £3.36 x 5 = £16.80

<https://www.sja.org.uk/first-aid-supplies/personal-protection/hi-visibility-clothing-armbands-gloves-and-footwear/large-supertouch-hi-visibility-waistcoat-yellow/>

10 members of staff Insurance and DBS checks - £1000

Insurance Quote – £800 per year for a 10+ person organisation. (Quotes fluctuate)

DBS x 10 x £18 for volunteer DBS = £180

<https://www.gov.uk/government/publications/disclosure-application-process-for-volunteers/disclosure-application-process-for-volunteers>

Hall Hire for staff training £48

£24 x 2 hours at commercial rate at the Younghayes Centre

PPE equipment £4.79 and £12.98

https://www.completecareshop.co.uk/daily-living-aids/personal-care-hygiene-aids/face-masks-2/type-iir-face-mask-pk-50?sku=S13053&&sv_tax1=google&sv_tax2=shopping&sv_tax3=UPP_CCS_UK_PMX_TR_O_X15_59ee0219-f8dc-4c77-b034-5582c68551b5&sv_tax4=TRO_Tier2&sv_campaign_id=16618495357&qclid=EA1aIQobChMI7uXs8LSP-wlVgdLtCh3nogEyEAQYAiABEgJffD_BwE

<https://www.completecareshop.co.uk/daily-living-aids/continence-care-incontinence-aids/disposable-gloves/powder-free-blue-disposable-nitrile-gloves-small?sku=P77643>

Room Hire - £2100

£12 per hour x 5 hrs for 35 weeks –Attached email from Cranbrook Town Council

Admin and stationery Costs - Average £200 per year

Paper, pens, printing costs, stapler, staples, Hole punch, blue tak, paper clips, scissors, cellotape etc.

Match Funding Community Hub Manager wage - £2,000

Based on 5 hours x 16hr x 25 wks.

Community Hub room hire - £1,500 for additional activities and warm space

£12 x 5 x 25wks

- 3. Q16. As you are aiming to start asap I just wanted to check timescales for the grant with you. Our decision making meeting for grant applications isn't until 28 November. Then it would take a week or so for us to get a grant offer letter to you, then you would need to sign it and send it back to us before you could start work on the project. Then it could take us up to two weeks to transfer the grant to you. Would this be an issue for your project? As potentially you wouldn't receive the grant, if successful, until the week before Christmas.**

We would like to start straight away however we have support in place at EX5-Alive on a Thursday from 5pm – 8pm in the form food support and cost of living signposting working with South West Water, ECOE and Step Change. Realistically we would then start on the first week of January with this pilot.



East Devon Action on Poverty Fund

Data Protection

Any personal information which you provide will be held and used by East Devon District Council for the purpose of your grant application. Your information will be held temporarily by SNAP Surveys Ltd who provide the software used for the application. Your information may also be shared within East Devon District Council for the purposes of carrying out our lawful functions. Otherwise your personal information will not be disclosed to anybody outside East Devon District Council without your permission, unless there is a lawful reason to do so, for example disclosure is necessary for crime prevention or detection purposes. Your information will be held securely and will not be retained for any longer than is necessary. There are a number of rights available to you in relation to our use of your personal information, depending on the reason for processing.

Further detail about our use of your personal information can be found in the relevant Privacy Notices which can be accessed online: <http://eastdevon.gov.uk/privacy>

SNAP Surveys Ltd Privacy Policy: <https://www.snapsurveys.com/survey-software/privacy-policy-uk>

Confirmations

1. Please select the box below to confirm that you've read and understood the online guidance, terms and conditions for our East Devon Action on Poverty scheme and agree to abide by all the requirements, terms and conditions of the grant. You won't be able to fill in the application form without confirming this.



2. Please select the box below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is classed as confidential or protected under data protection legislation and policies it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>



A. Checklist

3. If you answer 'No' to any of the following questions you are not eligible for this funding:

	Yes	No	Does not apply
Do less than 25% of the beneficiaries of your project live outside East Devon?	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Are you a properly constituted not for private profit organisation?	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
If your project is working with vulnerable people do you have a Safeguarding Policy and appropriately trained staff/volunteers?	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Do you have a constitution and a minimum of two wholly unrelated trustees / directors and your own separate bank account, with a minimum of two wholly unrelated signatories?	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Are you applying for a maximum of 50% of the total costs of your project?	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do you have at least 70% of your match funding (funding from other sources) in place?	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Does your project meet one or more of the aims of our Poverty Strategy and Action Plan:

<https://eastdevon.gov.uk/council-and-democracy/council-business/poverty-reduction-strategy/about-the-poverty-reduction-strategy/>

Are you applying to us for funding of between £500 and £5,000?

Do you have one written quotation if the total cost of your project is under £5,000, three written quotes (if possible) if it is between £5,000 and £100,000, or five written quotes (if possible) if it is over £100,000?

Would any grant money awarded be able to be spent and claimed within 12 months of receiving a grant offer letter in around December 2022?

4. If you answer 'Yes' to any of the following questions you are not eligible for this funding:

	Yes	No	Does not apply
Is your project for ongoing costs?	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Has your project previously had any funding from East Devon District Council? For example from Crowdfund East Devon, our Coronavirus Community Food Fund, or our Small Community Grants.

B. About your organisation

5. The name of your organisation:

Re:store Axe Valley CIC

6. Is your not for private profit organisation:

- A parish council
- A properly constituted voluntary or community group
- A Charity registered with the Charities Commission
- A Community Interest Company registered with Companies House
- Other properly constituted and not for private profit organisation, please describe below:

7. Your position within the organisation:

Director

8. Postal address of your organisation:

Marshlands Centre, Harbour Rd, Seaton EX12 2LT

9. Email address of your organisation:

info@restoreseaton.co.uk

10. Web address of your organisations website (if you have one):

<https://restoreseaton.co.uk/>

C. About you

11. Your name:

[REDACTED]

12. Your email address, if different to the email address of your organisation above:

[REDACTED]

13. Describe the project, item or activity for which the funding will be used:

This should be a minimum of 100 words.

Please send any pictures, quotes, photos and videos by email to jbuckley@eastdevon.gov.uk or by post to Jamie Buckley, Community Engagement and Funding, East Devon District Council, Blackdown House, Border Road, Heathpark Industrial Estate, Honiton, EX14 1EJ.

Using those who receive free school meals as a criteria, we are aiming to bring some Christmas Cheer to local families who need a little support in these challenging times, providing a hamper with food, treats, a children's book & high street vouchers to spend in local businesses. Previously run in 2020, the Christmas Cheer scheme helped 108 families and 185 children in the Axe Valley catchment area with the support of the local community, councillors, businesses and schools. The overwhelming success of the 2020 scheme is reflected in the positive feedback received from schools and recipients: "Thanks so much. What a lovely gesture. I'm struggling financially at the moment so this means a lot" "Our families were overwhelmed by the generosity and were very emotional with it all. Thank you so so much to you and all of your wonderful volunteers." "How wonderful, the present will go under the tree as we have not been able to do much this year for my child and are so grateful for this". The more support and funds we can raise the more families and children we can provide a little Christmas Cheer for.

14. Why do you want to carry out this project and what difference will it make? How do you know this is needed? Who and how have you consulted?

This must be a minimum of 100 words, if it is not, your application will be returned to you.

With the current cost-of-living crisis the project is more essential than ever and will benefit an increasing number of children and families who need support and help. Working with 10+ schools in the Axe Valley area we estimate the numbers of children who will benefit will exceed 200 this year, which will help reduce the mental and financial burden facing families during the holiday season. Working with local volunteers and community groups it helps to increase a sense of belonging and togetherness and increases the opportunity for those in the community looking to volunteer for local causes. The scheme is supported by local businesses who in turn benefit with the issuing of vouchers for the children to spend locally.

15. How will your project, item or activity help meet the aims of our Poverty Strategy?

Write in all of the specific actions / aims from the wording of the Strategy and / or Action Plan that are relevant to your project / activity, and tell us how your project / activity helps meet those aims. If your answer does not contain this information, your application will be returned to you.

Poverty Strategy: <https://eastdevon.gov.uk/council-and-democracy/council-business/poverty-reduction-strategy/about-the-poverty-reduction-strategy/>

Re:store Axe Valley CIC was set up to continue what was established by the Seaton Coronavirus Community Group and to build on the fantastic help provided by volunteers, along with the strong sense of community that has emerged during the Coronavirus emergency. The response and achievements show the desire in the local community to support each other, and particularly the most vulnerable, as the area recovers from the pandemic and faces uncertain financial hardships. The project will help improve the standard of living and daily lives of residents in East Devon who are experiencing poverty by providing some much needed support during these difficult times in the form of a Christmas hamper and presents for Children. It will help alleviate issues that can lead households on low incomes to experience financial pressures by helping ease the stress and financial burden that low income families endure during the holiday season. The high costs of housing and goods and services, and the difficulty meeting basic needs can be assisted by supplying families with a Christmas Hamper which includes basic food items and 'luxury' treat items that can have a significant impact on household budgets which allows families to re-allocate funds to other areas of increasing expenditure such as rising fuel

16. If your application was successful, when do you think you would:

Please bear in mind that decisions will not be made until the end of November 2022

Start work on the project / item / activity: December 2022

Spend the East Devon Action on Poverty grant: This must be within 12 months of finding out you have been successful in your application. March 2023

E. The costs of your project

17. Every project needs to include a written quotation from at least one contractor / supplier / provider. If the total cost of the project / activity is under £5,000 you must provide one written quotation. If the total cost of the project is over £5,000 but less than £100,000 you must get a minimum of three written quotations, or detail why this is not possible e.g. only one supplier that can do the project. If your project costs are over £100,000 you must provide five written quotations, or detail why this isn't possible. Have you done this and will include it as part of your application?

Please note that this is for the total cost of your project, and not based on the amount you are applying for from us. If you are purchasing items, the quotations could be copies of websites where you can purchase the items, detailing quality and cost.

- Yes - please detail as part of question 19 and send written quote(s) by email to jbuckley@eastdevon.gov.uk or by post to Jamie Buckley, Community Engagement and Funding, East Devon District Council, Blackdown House, Border Road, Heathpark Industrial Estate, Honiton, EX14 1EJ.
- No - you need to do this before submitting your application

18. Can your organisation claim VAT back on what you spend on this project / activity?

- Yes - submit project costs not including VAT below (nett)
- No - submit project costs including VAT below (gross)

19. Please tell us about the costs and funding for your project:

Total cost of project / item / activity: £10,000

Please tell us how you've arrived at this cost: The scheme in 2020 helped 108 families with Christmas Cheer hampers and 185 children with Christmas gifts and vouchers. With the increase in living costs and the estimated 200+ children who will benefit from the scheme in 2022 the budget has increased from the actual spend of £6100 in 2020 to

Amount of money you are applying for from our Action on Poverty Fund: £10,000 in 2022

This must be between £500 and £5,000, and a maximum of 50% of your total project / activity costs. £5,000

20. Match funding

50% of the funding for your project must come from elsewhere, and you should have at least 70% of your match funding confirmed before applying to us. Tell us about:

any contribution from your organisation, and how it has been raised:

£2,800 from Re:Store Axe Valley CIC reserves. If we are more successful than we anticipate with other grants / funding not yet received the amount that comes from our reserves will be reduced as it can then be used to support children and families during the February half term.

confirmed funding from other grants providers: Please tell us the amounts, name of the grant and name of the funding provider.

£1,000 from Seaton Town Council.
A minimum of £500 from Tesco Community Grants.

any grants you have applied for from other grants providers but have not yet had decisions on: Please tell us the amounts, name of the grant and name of the funding provider.

- Tesco Community Grants may give us up to an extra £1,000.
- Devon and Cornwall Police Community Resilience Fund, applied for £2,000
- We have started a crowdfunding campaign which we hope will meet any current shortfall.

what money you have left to raise (shortfall), if any, and how you intend to raise it:

- We have started a crowdfunding campaign which we hope will meet any current shortfall.

I confirm that:

- I am authorised to sign on behalf of the above named organisation and that any funding will not benefit any individual or private business and will only be used for the purposes specified;
- This East Devon Action on Poverty grant will be used for the purpose outlined in the application form, by the deadline specified and any unspent / uncommitted monies will be returned to East Devon District Council promptly.
- That I / we will provide East Devon District Council with a statement of how the funding has benefited the organisation / local community, photographs / videos and copies of invoices / receipts for the expenditure of the grant amount. Please see the guidance for details of what we require.
- That I / we acknowledge and understand that approval of any grant relating to this application does not commit the council to ongoing funding.
- I / we agree to all other terms, conditions and requirements of the funding.

Name: [REDACTED]

Date: 21 July 2022

Thanks for your application. Please click on the 'submit' button below to send it to us.

Re:Store Axe Valley CIC

Queries and answers

- 1. Q3. You have stated that you don't have any quotations as this does not apply, and have left question 17 blank. As stated on the application form / guidance notes to take your application to the next stage we would need some sort of independent details of the costs of you expanding your operation (so not just you stating what your costs would be, but some independent evidence) please. It could for example simply be print outs of what three examples of a typical hamper could contain from Amazon / websites, with costs listed and then multiply this by the numbers of hampers you would send out. Costs must be backed up by some sort of evidence please.**

Please find attached a breakdown of costs.

Also received by the Community Engagement and Funding Officer and available on request are pdfs of the projected costs of some of the hamper items via researching online – Tesco (food), The Branded Company (Blankets), The Range (Family Game), Globe Packaging (Boxes), Owl & Pyramid (Books – 2020 cost).

- 2. Q3. You have stated that the question regarding a safeguarding policy does not apply to you. Please could you confirm that at no point does your organisation have any direct contact with the people you are helping. If you do have direct contact, please send us your safeguarding policy.**

Re:store Axe Valley CIC are in the process of finalising our safeguarding policy however for this scheme we will have no direct contact with the families or children who are in receipt of the hampers. All the hampers are being delivered to the local schools who will arrange collection/distribution to the applicable families from the school. Under GDPR Re:store will not have any specific data relating to the families or children who receive the hampers as it is all done anonymously in conjunction with the schools. If you still require our safeguarding policy I can arrange a meeting with the other directors and issue this.

- 3. Q15. Please could you have a look at our Poverty Reduction Strategy and list (in bullet points) all of the specific aims within that which your project helps to meet: <https://eastdevon.gov.uk/council-and-democracy/council-business/poverty-reduction-strategy/about-the-poverty-reduction-strategy/> You have already covered off why it meets those aims I think.**

For some reason not all of the text that was written for question 15. of the application has come across in the pdf you sent me. Here is the complete answer that was part of the application:

Re:store Axe Valley CIC was set up to continue what was established by the Seaton Coronavirus Community Group and to build on the fantastic help provided by volunteers, along with the strong sense of community that has emerged during the Coronavirus emergency. The response and achievements show the desire in the local community to

support each other, and particularly the most vulnerable, as the area recovers from the pandemic and faces uncertain financial hardships.

The project will help improve the standard of living and daily lives of residents in East Devon who are experiencing poverty by providing some much needed support during these difficult times in the form of a Christmas hamper and presents for Children.

It will help alleviate issues that can lead households on low incomes to experience financial pressures by helping ease the stress and financial burden that low income families endure during the holiday season.

The high costs of housing and goods and services, and the difficulty meeting basic needs can be assisted by supplying families with a Christmas Hamper which includes basic food items and 'luxury' treat items that can have a significant impact on household budgets which allows families to re-allocate funds to other areas of increasing expenditure such as rising fuel and energy costs.

The success of the project in 2020 and the support and appreciation from the local residents, businesses, councillors and recipients highlights the importance of helping those in need and providing some Christmas Cheer. By supporting the project the Council are helping "coordinate and facilitate community action and mutual aid to help address poverty, focusing on the strengths and assets that communities bring to the table."

Of the five strategic objectives of the EDDC Poverty reduction Strategy the Christmas Cheer 2022 scheme will:

** Help people on low incomes to maximise their household incomes and minimise their costs by helping relieve some of the burden that families encounter during the festive period by helping them with food and gifts in the form of the hamper.*

** Strengthening families and communities, including supporting groups of people that are most likely to experience poverty by identifying those most in need and working with the schools and local community to ensure they benefit most from the scheme.*

** Improving health outcomes for people on low incomes, including access to good diet by providing access to fresh fruit and vegetables in the hamper and information about local support and services offered by Save Food Hub and Seaton Food Bank.*

The scheme gives support in the form of food and gifts for the family & children during a difficult time, which offers help with one of the highlighted effects of poverty as outlined by the JRF research:

"Poverty means not being able to heat your home, pay your rent, or buy the essentials for your children. It means waking up every day facing insecurity, uncertainty, and impossible decisions about money. It means facing marginalisation – and even discrimination – because of your financial circumstances. The constant stress it causes can overwhelm people, affecting them emotionally and depriving them of the chance to play a full part in society."

By supporting a community project such as this the Council can help gather awareness in the local community towards those who are struggling and help facilitate community action towards making a significant difference during a difficult holiday period.

Working with the schools in the Axe Valley area we are able to understand which demographic areas of the local area are in need of the most support and feed this relevant information to local services so they can utilise for their action plan.

The financial support from the EDDC Action on Poverty Fund will recognise the value of a strong community and voluntary group network and help support the health & well-being objectives (both financially and mental) that the Christmas Cheer scheme offers.

ITEM	COMPANY	QUANTITY	PRICE PER ITEM	TOTAL COST	NOTES
Embroidered Blanket	The Branded Company	200	£6.19	£1,238.00	additional blankets to help others in need
Books	Owl and Oyamid	175	£5.32	£931.00	2020 cost. Local bookshop discount applied
Christmas Table Top Games	Lagoon	200	£3.99	£798.00	Hopefully will get a reduced price
£5 Gift Vouchers		200	£14.00	£2,800.00	Each child will have 3x £5 gift vouchers to spend locally. Included local vendor discounts
Food Hamper	Tesco	150	£19.22	£2,883.00	Price will be reduced due to large quantities/deals with supermarket/discounted items
£10 Butcher Vouchers	Taste of Devon Butchers	150	£10.00	£1,350.00	Discount from local butcher applied

£10,000.00



East Devon Action on Poverty Fund

Data Protection

Any personal information which you provide will be held and used by East Devon District Council for the purpose of your grant application. Your information will be held temporarily by SNAP Surveys Ltd who provide the software used for the application. Your information may also be shared within East Devon District Council for the purposes of carrying out our lawful functions. Otherwise your personal information will not be disclosed to anybody outside East Devon District Council without your permission, unless there is a lawful reason to do so, for example disclosure is necessary for crime prevention or detection purposes. Your information will be held securely and will not be retained for any longer than is necessary. There are a number of rights available to you in relation to our use of your personal information, depending on the reason for processing.

Further detail about our use of your personal information can be found in the relevant Privacy Notices which can be accessed online: <http://eastdevon.gov.uk/privacy>

SNAP Surveys Ltd Privacy Policy: <https://www.snapsurveys.com/survey-software/privacy-policy-uk>

Confirmations

1. Please select the box below to confirm that you've read and understood the online guidance, terms and conditions for our East Devon Action on Poverty scheme and agree to abide by all the requirements, terms and conditions of the grant. You won't be able to fill in the application form without confirming this.



2. Please select the box below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is classed as confidential or protected under data protection legislation and policies it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>



A. Checklist

3. If you answer 'No' to any of the following questions you are not eligible for this funding:

	Yes	No	Does not apply
Do less than 25% of the beneficiaries of your project live outside East Devon?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are you a properly constituted not for private profit organisation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If your project is working with vulnerable people do you have a Safeguarding Policy and appropriately trained staff/volunteers?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you have a constitution and a minimum of two wholly unrelated trustees / directors and your own separate bank account, with a minimum of two wholly unrelated signatories?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are you applying for a maximum of 50% of the total costs of your project?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you have at least 70% of your match funding (funding from other sources) in place?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Does your project meet one or more of the aims of our Poverty Strategy and Action Plan:

<https://eastdevon.gov.uk/council-and-democracy/council-business/poverty-reduction-strategy/about-the-poverty-reduction-strategy/>

Are you applying to us for funding of between £500 and £5,000?

Do you have one written quotation if the total cost of your project is under £5,000, three written quotes (if possible) if it is between £5,000 and £100,000, or five written quotes (if possible) if it is over £100,000?

Would any grant money awarded be able to be spent and claimed within 12 months of receiving a grant offer letter in around December 2022?

4. If you answer 'Yes' to any of the following questions you are not eligible for this funding:

Does not apply

	Yes	No	Does not apply
Is your project for ongoing costs?	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Has your project previously had any funding from East Devon District Council? For example from Crowdfund East Devon, our Coronavirus Community Food Fund, or our Small Community Grants.

B. About your organisation

5. The name of your organisation:

Sidmouth Rotary

6. Is your not for private profit organisation:

- A parish council
- A properly constituted voluntary or community group
- A Charity registered with the Charities Commission
- A Community Interest Company registered with Companies House
- Other properly constituted and not for private profit organisation, please describe below:

We are a membership organisation doing good for the community.

7. Your position within the organisation:

Rotarian organising the initiative.

8. Postal address of your organisation:

9. Email address of your organisation:

10. Web address of your organisations website (if you have one):

<https://www.rotary-ribi.org/clubs/homepage.php?ClubID=1222>

C. About you

11. Your name:

12. Your email address, if different to the email address of your organisation above:

13. Describe the project, item or activity for which the funding will be used:

This should be a minimum of 100 words.

Please send any pictures, quotes, photos and videos by email to jbuckley@eastdevon.gov.uk or by post to Jamie Buckley, Community Engagement and Funding, East Devon District Council, Blackdown House, Border Road, Heathpark Industrial Estate, Honiton, EX14 1EJ.

The initiative is to ensure all those in need this Christmas are provided for. We are working closely with EDC, local schools and the foodbank and will be delivering a Christmas hamper to every family identified and gifts for the children. We will so provide a special hamper for all the elderly in need. We have launched a web site which will be populated by late October. the link is <https://christmasappeal.website> We are receiving support from businesses and Fields Department store have agreed to have a shop window to advertise the appeal. This year will be challenging for many families, and we want to ensure all families are helped this Christmas.

14. Why do you want to carry out this project and what difference will it make? How do you know this is needed? Who and how have you consulted?

This must be a minimum of 100 words, if it is not, your application will be returned to you.

We have worked closely with Sharon Church at East Devon to understand the scale of the challenge, since we first met in January the number of families needing this help has grown significantly. This targeted help will ensure Christmas is made special for those needing our help Below is part of the message from our President which will go on the web site. Like me, you may have childhood memories of the magic of Christmas. The excitement of Christmas Day morning with brightly wrapped presents to open and discover what Santa has brought. Whilst times change, this magic of Christmas remains very much alive for today's children. Sadly, within our Sid Valley, there are children who may not receive presents or enjoy the simple thrill of Christmas Day. Which is why I am proud that Sidmouth Rotary has pioneered this Christmas project. The simple objective is to ensure that children in need within the Sid Valley have a present to unwrap on Christmas Day morning - and that the present they receive is a meaningful brand new gift or toy. We are also very pleased to have partnered with Sidmouth Food Bank to offer families in need a selection of festive treats at Christmas and also that elderly people who may live alone have some small treats to enjoy. In these uncertain times, soaring energy costs and rising inflation are putting pressures on everyone's households budget. However, if you can, please consider supporting our project in whatever way you feel able - this may be in donating a child's present, helping to wrap or deliver presents or in a cash donation. In Sidmouth Rotary we would like this to be a true community project. Thank you for your support.

15. How will your project, item or activity help meet the aims of our Poverty Strategy?

Write in all of the specific actions / aims from the wording of the Strategy and / or Action Plan that are relevant to your project / activity, and tell us how your project / activity helps meet those aims. If your answer does not contain this information, your application will be returned to you.

Poverty Strategy: <https://eastdevon.gov.uk/council-and-democracy/council-business/poverty-reduction-strategy/about-the-poverty-reduction-strategy/>

The initiative will help hidden poverty by promoting the help that can be given to families, children and the elderly across the Sid Valley. We will be working alongside the Foodbank, all local schools, East Devon poverty department and the Sidmouth volunteer group this will ensure we can identify and help all those families that need our help. Children can be forgotten, but by working together we can ensure all those children in need will be receive gifts this Christmas. This initiative will engage the whole community, both helping with the project and donating gifts and food. The Rotary who work for the community have identified this has their major project for 2022. If you require any further information please contact me.

16. If your application was successful, when do you think you would:

Please bear in mind that decisions will not be made until the end of November 2022

Start work on the project / item / activity: December 2022

Spend the East Devon Action on Poverty grant: December 2022
This must be within 12 months of finding out you have been successful in your application.

E. The costs of your project

17. Every project needs to include a written quotation from at least one contractor / supplier / provider. If the total cost of the project / activity is under £5,000 you must provide one written quotation. If the total cost of the project is over £5,000 but less than £100,000 you must get a minimum of three written quotations, or detail why this is not possible e.g. only one supplier that can do the project. If your project costs are over £100,000 you must provide five written quotations, or detail why this isn't possible. Have you done this and will include it as part of your application?

Please note that this is for the total cost of your project, and not based on the amount you are applying for from us. If you are purchasing items, the quotations could be copies of websites where you can purchase the items, detailing quality and cost.

- Yes - please detail as part of question 19 and send written quote(s) by email to jbuckley@eastdevon.gov.uk or by post to Jamie Buckley, Community Engagement and Funding, East Devon District Council, Blackdown House, Border Road, Heathpark Industrial Estate, Honiton, EX14 1EJ.
- No - you need to do this before submitting your application

18. Can your organisation claim VAT back on what you spend on this project / activity?

- Yes - submit project costs not including VAT below (nett)
- No - submit project costs including VAT below (gross)

19. Please tell us about the costs and funding for your project:

Total cost of project / item £12,000
/ activity:

Please tell us how you've arrived at this cost: This is based on purchasing up to 100 Christmas hamper and gifts for up to 250 children.

Each hamper will cost £75, see attached information for what each hamper will have in it. Each gift will cost about £18.

Amount of money you are applying for from our Action on Poverty Fund: This must be between £500 and £5,000, and a maximum of 50% of your total project / activity costs.

£5,000

20. Match funding

50% of the funding for your project must come from elsewhere, and you should have at least 70% of your match funding confirmed before applying to us. Tell us about:

Donations already received in the form of money - £2,100
Gifts already donated - £150

any contribution from your organisation, and how it has been raised:

We have had one grant from Devon Council Community grant £2,800

confirmed funding from other grants providers: Please tell us the amounts, name of the grant and name of the funding provider.

Awaiting final confirmation from Rotary

any grants you have applied for from other grants providers but have not yet had decisions on: Please tell us the amounts, name of the grant and name of the funding provider.

We will still need to raise donations of gifts and food items to the value of £1,950 Which should not be an issue once the project to officially launched. we have several events planned and a street collection.

what money you have left to raise (shortfall), if any, and how you intend to raise it:

I confirm that:

- I am authorised to sign on behalf of the above named organisation and that any funding will not benefit any individual or private business and will only be used for the purposes specified;
- This East Devon Action on Poverty grant will be used for the purpose outlined in the application form, by the deadline specified and any unspent / uncommitted monies will be returned to East Devon District Council promptly.
- That I / we will provide East Devon District Council with a statement of how the funding has benefited the organisation / local community, photographs / videos and copies of invoices / receipts for the expenditure of the grant amount. Please see the guidance for details of what we require.
- That I / we acknowledge and understand that approval of any grant relating to this application does not commit the council to ongoing funding.
- I / we agree to all other terms, conditions and requirements of the funding.

Name: 

Date: 22/9/22

Thanks for your application. Please click on the 'submit' button below to send it to us.

Item
Voucher
Crisp
Bread sticks
Heathy snack
UHT Custard 400grms
Chocolate farther christmas
Ritz crackers
Luxury marmalade
Luxury jam
Cranberry sauce
Christmas cake block
Walker crispsx 6
Gravy Granules
Christmas Pudding
Chocolate Log
Mince Pies
Napkins xmas
Coffee
Tea Bags pg
Hot Chocolate deluxe
Cereal variety
Part Baked Bread
Fruit Tarts
Biscuits
Christmas Crackers
Children's Choc tubes
After Eight
Biscuit for cheese box
Box biscuits
Choc orange
Celebrations/ roses/quality street tins

Sidmouth Rotary

Further information to supplement the grant application

- ***'How will your project, item or activity help meet the aims of our Poverty Strategy? Write in all of the specific actions / aims from the wording of the Strategy and / or Action Plan that are relevant to your project / activity, and tell us how your project / activity helps meet those aims. If your answer does not contain this information, your application will be returned to you.'***

Rotary first met with East Devon Poverty team [REDACTED] in January she explained the sort of numbers in absolute poverty and poverty in East Devon. We met again in March when the number of people had increase.

[REDACTED] then attended a Rotary lunch to explain to all members her role and what the level of poverty was in East Devon. She was very impressive, and this convinced all members of the importance of helping these families this Christmas.

Since this meeting I have had further meetings with [REDACTED], and she will continue to advise those in poverty of the opportunity to receive a Christmas hamper and gifts for their children. We see this very much as a partnership.

The EDDC evolving approach is without doubt one of the leading Councils in the country in targeting those people in need. I acknowledge this when I spoke to EDDC Full Council in the summer.

It is acknowledged that this appeal is about helping those vulnerable people in need now and does not reduce the dependency of these people in need of help .

EDDC have five important strategies I believe the appeal will assist with the following

Objective one Helping people on low incomes to maximise their income and minimise their costs, building financial resilience, and reducing indebtedness.

We will achieve this by providing food for Christmas and presents for the children for those in need, we will also provide the elderly in need with a Christmas hamper to help them.

Objective two Strengthening families and communities, including supporting groups of people that are more likely to experience poverty.

We will delivery this by working with groups of people, including EDDC poverty team, Sidmouth Voluntary Services, schools and churches, this will enable us to identify those vulnerable people in need of help, that would not normally request help.

Further notes

Not all those requiring help during difficult times are known by the foodbank or EDDC, We can by working closely with EDDC Poverty department, the foodbank, churches, schools, Sidmouth voluntary group and give the appeal high profile in the press and social media, we can ensure all those who may not be identified as requiring help will receive help.

The aim of the appeal is to ensure no one in need in the Sid Valley goes without this Christmas.

Meetings have already taken place in confidence to produce a master list of those requiring help, the list will be crossed checked will be fine-tuned till December. I believe the list will continue to grow.

It is important that we learn from this year's experience and in early January discuss the project in detail and see if this approach could be used throughout East Devon in 2023 and bring all the different partners together.



East Devon Action on Poverty Fund

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SNAP Surveys Ltd Privacy Policy: <https://www.snapsurveys.com/survey-software/privacy-policy-uk>

Confirmations

1. Please select the box below to confirm that you've read and understood the online guidance, terms and conditions for our East Devon Action on Poverty scheme and agree to abide by all the requirements, terms and conditions of the grant. You won't be able to fill in the application form without confirming this.



2. Please select the box below to indicate that you have understood that East Devon District Council is subject to Freedom of Information legislation. Unless your information is classed as confidential or protected under data protection legislation and policies it will be made public. This will be in the form of the agenda and minutes of the decision making meeting and to fit in with any other Freedom of Information requests. If any information you have given is exempt from disclosure under the Freedom of Information Act, it may be redacted before the remainder is published.

Find out more here: <http://eastdevon.gov.uk/access-to-information/freedom-of-information/>



A. Checklist

3. If you answer 'No' to any of the following questions you are not eligible for this funding:

	Yes	No	Does not apply
Do less than 25% of the beneficiaries of your project live outside East Devon?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are you a properly constituted not for private profit organisation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If your project is working with vulnerable people do you have a Safeguarding Policy and appropriately trained staff/volunteers?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you have a constitution and a minimum of two wholly unrelated trustees / directors and your own separate bank account, with a minimum of two wholly unrelated signatories?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are you applying for a maximum of 50% of the total costs of your project?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do you have at least 70% of your match funding (funding from other sources) in place?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Does your project meet one or more of the aims of our Poverty Strategy and Action Plan: <https://eastdevon.gov.uk/council-and-democracy/council-business/poverty-reduction-strategy/about-the-poverty-reduction-strategy/>

Are you applying to us for funding of between £500 and £5,000?

Do you have one written quotation if the total cost of your project is under £5,000, three written quotes (if possible) if it is between £5,000 and £100,000, or five written quotes (if possible) if it is over £100,000?

Would any grant money awarded be able to be spent and claimed within 12 months of receiving a grant offer letter in around December 2022?

4. If you answer 'Yes' to any of the following questions you are not eligible for this funding:

	Yes	No	Does not apply
Is your project for ongoing costs?	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>

Has your project previously had any funding from East Devon District Council? For example from Crowdfund East Devon, our Coronavirus Community Food Fund, or our Small Community Grants.

B. About your organisation

5. The name of your organisation:

Exeter Community Energy

6. Is your not for private profit organisation:

- A parish council
- A properly constituted voluntary or community group
- A Charity registered with the Charities Commission
- A Community Interest Company registered with Companies House
- Other properly constituted and not for private profit organisation, please describe below:
Community Benefit Society, registered with Companies House and the The Mutuels Public Register

7. Your position within the organisation:

Community Engagement Officer

8. Postal address of your organisation:

[REDACTED]

9. Email address of your organisation:

healthyhomes@ecoe.org.uk

10. Web address of your organisations website (if you have one):

<https://www.ecoe.org.uk/healthy-homes-wellbeing/>

C. About you

11. Your name:

[REDACTED]

12. Your email address, if different to the email address of your organisation above:

[REDACTED]

13. Describe the project, item or activity for which the funding will be used:

This should be a minimum of 100 words.

Please send any pictures, quotes, photos and videos by email to jbuckley@eastdevon.gov.uk or by post to Jamie Buckley, Community Engagement and Funding, East Devon District Council, Blackdown House, Border Road, Heathpark Industrial Estate, Honiton, EX14 1EJ.

To pilot an 'Energy, debt and money advice' service to fuel poor households struggling with the cost of living crisis. Residents referred to ECOE will be offered free, unconditional, fully confidential advice with practical financial support to build future resilience. In-depth energy, debt and money advice for 100 households with complex and multiple needs struggling with fuel costs, hard to heat homes, debt and money worries. ECOE will be registered with the FCA and the national charity 'Community Money Advice (CMA)' as an Accredited Money Advice Hub. The costs will pay the salary costs for an accredited Debt and Finance Advisor.

14. Why do you want to carry out this project and what difference will it make? How do you know this is needed? Who and how have you consulted?

This must be a minimum of 100 words, if it is not, your application will be returned to you.

We see the urgency in providing an inhouse debt and money advice service as the impact of poverty, debt and cold homes are intricately linked. We support 500 residents a month with 5% requiring debt advice. Demand for our services has increased by 300% this year and we expect this number to rise along with demand for debt advice. Spoken to community forums and [REDACTED] (DDC Benefits Manager) to ensure our new pilot compliments the council's services. Households save £1,000 with a home Energy assessment. The debt advice will add considerable savings, maximise income, help residents become debt free and transform lives in lifting the heavy burden of financial worries and improve health outcomes. Indepth support for 100 households (benefitting 250 people) plus 200 + referred for indepth energy assessment.

15. How will your project, item or activity help meet the aims of our Poverty Strategy?

Write in all of the specific actions / aims from the wording of the Strategy and / or Action Plan that are relevant to your project / activity, and tell us how your project / activity helps meet those aims. If your answer does not contain this information, your application will be returned to you.

Poverty Strategy: <https://eastdevon.gov.uk/council-and-democracy/council-business/poverty-reduction-strategy/about-the-poverty-reduction-strategy/>

Objectives: Objective 1 - Helping people on low incomes to maximise their income and minimise their costs, building financial resilience, and reducing indebtedness To pilot an additional service to our existing support to fuel poor households, to include a 'debt and money advice service' that will help residents minimise costs, maximise income and remain debt free. People struggling with fuel poverty often have multiple financial issues. We will offer a package of support to fuel poor residents struggling with the cost-of-living crisis: - Through our accredited debt and money advice service, we will take a wholistic approach and help residents manage their finances and stay warm; this will include: - Assessing household financial situation, creating a financial plan to help residents become debt free and manage their finances in the future. - As an accredited money advice hub, we can act on the resident's behalf to liaise with creditors to create an affordable plan of monthly payments and provide budgeting and money management skills. - We will help residents apply for benefits and refer them to the council and other relevant organisations for specific support to secure additional income they could be entitled to. - Advice and support to residents at home, which will help people digitally excluded and

16. If your application was successful, when do you think you would:

Please bear in mind that decisions will not be made until the end of November 2022

Start work on the project / 1st January
item / activity: 2022

Spend the East Devon
Action on Poverty grant:
This must be within 12 31st December
months of finding out you 2022
have been successful in
your application.

E. The costs of your project

17. Every project needs to include a written quotation from at least one contractor / supplier / provider. If the total cost of the project / activity is under £5,000 you must provide one written quotation. If the total cost of the project is over £5,000 but less than £100,000 you must get a minimum of three written quotations, or detail why this is not possible e.g. only one supplier that can do the project. If your project costs are over £100,000 you must provide five written quotations, or detail why this isn't possible. Have you done this and will include it as part of your application?

Please note that this is for the total cost of your project, and not based on the amount you are applying for from us. If you are purchasing items, the quotations could be copies of websites where you can purchase the items, detailing quality and cost.

- Yes - please detail as part of question 19 and send written quote(s) by email to jbuckley@eastdevon.gov.uk or by post to Jamie Buckley, Community Engagement and Funding, East Devon District Council, Blackdown House, Border Road, Heathpark Industrial Estate, Honiton, EX14 1EJ.
- No - you need to do this before submitting your application

18. Can your organisation claim VAT back on what you spend on this project / activity?

- Yes - submit project costs not including VAT below (nett)
- No - submit project costs including VAT below (gross)

19. Please tell us about the costs and funding for your project:

Total cost of project / item £10,000
/ activity:

Please tell us how you've arrived at this cost: Accredited debt and money advisor salary costs: (5 hours per case) @ £20.ph 5 hrs @ £20 = £100 costed for each household. 100 households supported with indepth debt and money advice and support £100 per household x 100 households = £10,000

Amount of money you are applying for from our Action on Poverty Fund: This must be between £500 and £5,000, and a maximum of 50% of your total project / activity costs.

5,000

20. Match funding

50% of the funding for your project must come from elsewhere, and you should have at least 70% of your match funding confirmed before applying to us. Tell us about:

£3,500 - ECOE Reserves

any contribution from your organisation, and how it has been raised:

confirmed funding from other grants providers: Please tell us the amounts, name of the grant and name of the funding provider.

any grants you have applied for from other grants providers but have not yet had decisions on:
Please tell us the amounts, name of the grant and name of the funding provider.

what money you have left to raise (shortfall), if any, and how you intend to raise it:

I confirm that:

- I am authorised to sign on behalf of the above named organisation and that any funding will not benefit any individual or private business and will only be used for the purposes specified;
- This East Devon Action on Poverty grant will be used for the purpose outlined in the application form, by the deadline specified and any unspent / uncommitted monies will be returned to East Devon District Council promptly.
- That I / we will provide East Devon District Council with a statement of how the funding has benefited the organisation / local community, photographs / videos and copies of invoices / receipts for the expenditure of the grant amount. Please see the guidance for details of what we require.
- That I / we acknowledge and understand that approval of any grant relating to this application does not commit the council to ongoing funding.
- I / we agree to all other terms, conditions and requirements of the funding.

Name: 

Date: 29th September 2022

Thanks for your application. Please click on the 'submit' button below to send it to us.

Exeter Community Energy application

Full answer to question 15

15. How will your project, item or activity help meet the aims of our Poverty Strategy?

Objectives: Objective 1 - Helping people on low incomes to maximise their income and minimise their costs, building financial resilience, and reducing indebtedness To pilot an additional service to our existing support to fuel poor households, to include a 'debt and money advice service' that will help residents minimise costs, maximise income and remain debt free. People struggling with fuel poverty often have multiple financial issues. We will offer a package of support to fuel poor residents struggling with the cost-of-living crisis: - Through our accredited debt and money advice service, we will take a wholistic approach and help residents manage their finances and stay warm; this will include: - Assessing household financial situation, creating a financial plan to help residents become debt free and manage their finances in the future. - As an accredited money advice hub, we can act on the resident's behalf to liaise with creditors to create an affordable plan of monthly payments and provide budgeting and money management skills. - We will help residents apply for benefits and refer them to the council and other relevant organisations for specific support to secure additional income they could be entitled to. - Advice and support to residents at home, which will help people digitally excluded and enable them to manage their finances, access services and benefits they are entitled to and thereby increase their income. - Completion of the CMA database to record client debt and money advice resulting in saving/increase in income. Objective 5 - Improving health outcomes for people on low incomes The impact of Poverty and cold/damp homes exacerbate existing health conditions and increase heart attacks, slips, trips and falls and premature deaths; also resulting in poorer outcomes for children's health and education. We will expand our network of referrals to increase referrals for ECOE's energy, debt and money support services to improve health and wellbeing through making homes warmer and removing the burden of debt. We will identify residents for the 'Priority Services Register' for people with complex health needs/ disabled and/or frail who are vulnerable to power outages. It is essential that we expand the service to vulnerable households and the wider population in East Devon to provide in-depth help during the cost-of-living crisis. The Debt and Money Advice Service will refer households to our fuel support services (freephone number, drop-in clinics, home visits via LEAP partnership, 1-2-1 appointment) to increase the number of residents to access free impartial energy advice (e.g. help with heating controls and smart meters, changing energy supplier/ tariffs and applying for discounts/ installing free energy saving measures through (LEAP funding). Supporting residents to apply for discounts and grants to better insulate their homes through 'Sustainable Warmth' and 'ECO 4' schemes and access to ECOE's fuel/white goods vouchers. Provide in-depth support to vulnerable households at home (Casework with 100 households with complex needs such as disability, frailty, low income and other contributory factors, who require dedicated help to enable them to manage their household bills, energy efficiency savings and referral to relevant agencies. Our home visit energy assessment on average saves households £1,000 with a home visit. Residents eligible for grants have benefited for up to £14k in insulation grants. Completion of Client Interaction Form to record data on advice, support, savings and insulation grants secured.

Exeter Community Energy application

Queries and answers

- 1. Q13 and Q14. If your pilot scheme works, what will you do to make sure you can keep delivering it once this funding comes to an end?**

All of our future funding bids will include provision for debt support along side our energy advice work to ensure we can continue to provide this service. If funding is unsuccessful we will turn to our membership (community shareholders) and raise more funds from share issues or loans, which are then repaid from our solar generation projects.

- 2. Q13 and Q14. Please could you just explain how this pilot project is different to what you already do?**

We have never offered licensed debt advice before. We have only been able to help residents set up repayment plans for low levels of energy debt/arrears. We have in the past referred clients with larger debts, and non energy debt, on to other agencies such as CA, CAP, Step change, Income Max. Clients don't like being passed around, and it would be more helpful for the clients for us to offer a one stop shop – we already offer energy, water, home hazard and other advice, plus benefits checks. By adding debt advice to our range of services we are able to provide a more rounded service with quicker results. We will be licensed with the FCA to help with all kinds of debt and money advice as an extension to our free energy advice service.

Our home energy advisors, whilst very skilled in all aspects of energy advice, they are not money advice experts. By adding debt to our service we'll not only create new jobs, but we'll also upskill our existing team, as we'll be ensuring that all of the team take further training on money and debt. This will benefit all the residents that we assist under our energy advice work.

- 3. Q13 and 14. Are you in contact with Citizens Advice East Devon? Is this duplicating the work that they are doing, or are you working together in any ways?**

Yes we do already work with CAED. We refer clients to them and they refer clients to us. As above some clients don't like to be passed around and when we refer them to another agency they often don't engage, so the opportunity to help them with their debt is lost. When we make our annual aftercare calls, we are shocked to find that often residents have not moved on with the debt issues since we last spoke to them.

We will also be able to offer home visits to help people with debt, just like we do for our energy help, and we feel this will be beneficial to our clients who are already challenged and don't respond well to telephone support for these types of complex situations.

We are also concerned that debt levels will rise next year, and we have heard that some debt agencies in Devon already have an 8 week waiting list. We don't feel that adding an extra debt service for the area can do anything other than make a positive difference.

We won't duplicate anything, we'll check with residents to see if they are already receiving help before we do anything, liaising as needed with other local services to work out how best to proceed for clients on an individual basis.

We'll still be referring residents to CAED and other agencies where appropriate, as for example we won't be able to help with DROs or bankruptcy for at least the first year of our debt licence.

4. Q13 and Q14. How will people in need be referred to you? So who exactly would benefit from this pilot scheme?

Residents will be referred through our usual channels – either to our 0800 line, by email or via our website referral form. We work with 100's of referral partners across the area and they will be told about our new services in the New Year. Residents can also come to one of our many drop ins, and outreach events, where they can meet a debt advisor or be referred to one for a more in-depth discussion. Our friendly team has a lot of experience engaging with residents in an outreach setting, and we already have a programme of frontline worker training to be delivered in Q1/Q2 next year, when our referral partners will have refresher or new training on how to identify fuel poverty, learn about our full service proposition, and how to refer to us.

The beneficiaries of the pilot will be:

Anyone referred to us by a partner, who identifies as having money or debt issues.

Anyone we meet on our outreach events who identifies as having money or debt issues.

Anyone who makes direct contact with us via any of our channels, and who identifies as having money or debt issues.

- On top of the debt advice, they will also receive our full energy assessment service which may lead to further monetary savings

As it's a pilot scheme we won't be promoting this on social media etc. We don't want to be inundated while we get started. We are receiving 60 new enquiries/referrals per month in EDDC area at the moment. We believe at least 10% need debt help and this will no doubt grow as we come out of winter next year.

We also have an outbound telephone programme of aftercare calls. This is for residents we have helped in the past – we make around 200 of these each year for EDDC residents – ie 200 people we helped the previous year get a further offer of help the following year. This may lead to new debt cases for us to help with.